

**FRANKLIN TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
January 8, 2018**

PRESENT

Jennifer Kuntz
Mark Wenrich
Dana Taylor
Naomi Decker
Engineer Phillip Brath
Secretary Teresa Adams

GUESTS

See attached sign-in sheet

ABSENT

Robert Edwards

1. Call to Order

2. Pledge of Allegiance and Prayer

3. Appointment of Temporary Chairman

Motion was made by Mrs. Naomi Decker to appoint Dana Taylor as Temporary Chairman
Second by Mrs. Jennifer Kuntz Motion carried.

4. Appointment of Chairman

Motion was made by Mrs. Naomi Decker to appoint Dana Taylor as Chairman
Second by Mrs. Jennifer Kuntz Motion carried

5. Appointment of Vice Chairman

Motion was made by Mrs. Naomi Decker to appoint Mark Wenrich as Vice Chairman
Second by Mrs. Jennifer Kuntz Motion carried

6. Approval of Minutes – December 4, 2017

Motion was made by Mrs. Jennifer Kuntz
Second by Vice Chairman Wenrich. Motion carried

7. Approve Deadline for Plan Submission for February 5, 2018 meeting (January 22, 2018)

Motion was made by Vice Chairman Mark Wenrich to accept January 22, 2018 as cut-off date for plan submission for February 5, 2018 meeting.

Second by Chairman Dana Taylor. Discussion ensued with Supervisor Ryan to set plan submission cut-off date to 14 days before the Planning Commission Meeting. Motion carried.

Motion was made by Chairman Dana Taylor to set 2018 meeting dates as follows: **2/5; 3/5; 4/2; 5/7; 6/4; 7/9; 8/6; 9/10; 10/1; 11/5; 12/3; 1/7/2019**

Second by Vice Chairman Mark Wenrich. Motion carried.

8. Plan Review

Old Business

Engineer Philip Brath reported on old business

1. Gingrich Subdivision – Plan to go before BOS; SWM easement and agreement was submitted needs reviewed by Solicitor; also submitted a letter by Johnston & Associates regarding their opinion on SWM including a plan showing it can be done. Engineer Brath advised it will BOS decision on SWM. Approved sewage planning module has not been returned by DEP. Engineer Brath is going to make recommendation to BOS plan be sent back to Planning Commission.
2. Harmony Bethel Church – Approved by Planning Commission, sent to BOS for waivers to be approved. BOS has approved waivers. An easement agreement was submitted but needs to be reviewed by the Township Solicitor to access the septic system and future planning. There isn't a sewage planning exemption from DEP; everything else that needs completed has been done for the plan.
3. Hoffman – after review of plan tracking records;
Motion was made by Chairman Dana Taylor to review plan so it can be signed and to review approved conditions to be sure all have been satisfied. A recommendation was made for a letter to be drafted by Engineer Philip Brath to the applicant of the conditions and set a 90-day time line to satisfy these conditions and record the plan.
Second by Vice Chairman. Motion carried.

New Business

No new business to discuss.

9. Questions from the Floor

10. Other Business

Supervisor Mike Ryan advised the Township has used office equipment it would like to dispose of, including computer keyboards, monitors, towers, fax machines and an office copier. The Township is looking to donate these items or just give them away. Discussion ensued about the possibility of posting the items on the internet to Facebook, Craig's List, etc. to advertise.

11. Adjournment at 7:30 p.m.

Motion was made by Mrs. Naomi Decker to adjourn.

Second by Mrs. Jennifer Kuntz Motion carried.

Next Meeting – February 5, 2018 (subject to change if meeting falls on Holiday)

Respectfully submitted,

Teresa Adams,
Township Secretary