

**FRANKLIN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
June 14, 2017**

**ROLL CALL**

Present were Supervisors David Sprigg, Naomi Decker, Kevin Cummings, Eric Stonesifer and Michael Ryan. Also present were Solicitor Bret Shaffer, Engineer Phillip Brath, and Secretary Nancy Zentmeyer. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. Guests and visitors are on the attached sign-in sheet.

**PLEDGE OF ALLEGIANCE AND PRAYER**

Chairman Cummings led the pledge of allegiance and Vice Chairman Sprigg gave the opening prayer.

At this time the Supervisors went into an executive session with no action to be taken. The regular meeting began at 7:10 p.m.

**BID OPENING – STONES**

The bids for various stones are as follows:

<u>Bidder</u>	<u>Type of Stone</u>	<u>Price Delivered</u>
York Building	#2A	\$10.45
Products	#4	\$13.90
	#3A	\$10.45
	#3 Clean	\$13.90
	#57	\$13.90
	#8 Washed	\$14.70
	#9	\$15.70
	#10	\$13.90
	R-4 Rip Rap	\$17.45
	R-5 Rip Rap	\$19.45
Vulcan Materials	#2A	\$11.20
	#4	\$14.45
	#3A	\$11.70
	#3 Clean	\$14.45
	#57	\$14.45
	#8 Washed	\$14.95
	#9	\$14.95
	#10	\$16.45
	R-4 Rip Rap	\$20.20
R-5 Rip Rap	\$20.70	

New Enterprise	#2A	\$13.42
Stone & Lime.	#4	\$18.22
	#3A	\$17.72
	#3 Clean	\$17.97
	#57	\$17.72
	#8 Washed	\$22.47
	#9	No Bid
	#10	\$14.97
	#R-4 Rip Rap	\$27.01
	#R-5 Rip Rap	\$29.83

**Motion:** Supervisor Stonesifer made a motion to award the stone bid to York Building Products. **Seconded** by Supervisor Ryan. The motion carried.

**APPROVAL OF MINUTES**

**Board of Supervisors Workshop Meeting, May 3, 2017**

**Motion:** Supervisor Decker made a motion to approve the May 3, 2017 Workshop meeting minutes. **Seconded** by Chairman Cummings. Chairman Cummings noted for the record that Mr. Eichelberger did apologize. The motion carried.

**Board of Supervisors Regular Meeting – May 10, 2017**

**Motion:** Supervisor Stonesifer made a motion to approve the May 10, 2017 Regular meeting minutes. **Seconded** by Chairman Cummings. The motion carried.

**ORGANIZATION REPORTS**

**Police** – Supervisor Sprigg noted he had nothing to add.

**Fire** – Chief McClintock presented the fire report for the month of May. Mr. Wirth gave an update given on the merger. The next meeting is scheduled for June 22 at 6:00 p.m. and asked that only 1 or 2 officials from each municipality attend the meeting.

**EMS** – A report was submitted but no one was present.

**a. Memorandum of Understanding**

Mr. Laurin Fleming from Emergency Management spoke regarding the ambulance service with Geisinger. He had reviewed the materials that were supplied to him and questioned the guarantee of station location and will it be manned 24/7? They are looking at their own facilities and not at the fire station and what is the response time. The next meeting is scheduled for June 16 at 10:00 a.m. at the Dillsburg Senior Center. It was asked if this will be in negotiations then. Other points brought up by Mr. Fleming was the formulation for the crew, is this emergency only, will the staff be floater, fixed or a combination, is the township being locked in a contract and the time frame and what is the cost if the township decides to leave in the future. Also will EMA still be able to monitor calls for situation awareness and what about a large surge capacity. The proposed ambulance service will honor current memberships.

**Motion:** Supervisor Ryan made a motion to sign the Memorandum of Understanding. **Seconded** by Chairman Cummings. It was noted that this was discussed with Solicitor Shaffer to review and send forward. The motion carried.

**DAA** – Minutes were submitted. It was noted that in Sherwood Forest there are bad laterals and that all of the development should be public sewer. It was noted that the township could ask DAA to look into this and get a list from Sheldon Williams to give to Engineer Brath. This is something the township needs to address with regards to Act 537.

**Emergency Management** – Mr. Fleming stated that he is working towards community emergency response classes in the fall. He is also working on the MOU with Solicitor Shaffer. There was discussion on the options for getting the internet at the Emergency Operations Center.

**Motion:** Chairman Cummings made a motion to have Stamm Solutions evaluate what the township needs regarding wifi. **Seconded** by Supervisor Ryan. The motion carried.

**Route 15 Committee Meeting** – There was nothing to report at this time.

### **Engineer's Report**

Engineer Brath submitted his monthly report and gave the following updates:

- Century Lane Bridge: DEP has issued the permit for the bridge, it was received today. The bid specs are ready and this will be put out for bid within a couple of weeks.
- Road Improvement Fees - this has been discussed previously and it has been suggested by the engineer that he is recommending the current 2017 standard fee-in-lieu of actual construction of \$65.00 per s.y. for roadway widening for small projects. An individual would not need to pay a prevailing wage. A minor subdivision there could be a 20% reduction for less than 4 lots for a fee-in-lieu of being \$50.00 per s.y. The fee-in-lieu of should be put into a special account. If a contractor can do the work for less than this has to be done before an occupancy permit is issued. The engineering has to be approved and inspected.

At 8:03 p.m. there was a brief recess. The meeting resumed at 8:05 p.m.

It was noted that the road improvement work is an improvement for safety measures. If the property owner does it instead of paying the fees there has to be engineer criteria, otherwise the money would be put into escrow and held until the work is completed. It is noted in the SALDO that this fee is set by the engineer. It was suggested to do a resolution for the fee.

- Road Weight Limits – this is regarding Range End Road with the truck traffic. It was suggested to have the trucks post a bond to protect the roadway. There is no cost yet. It was noted to do a study of the road, take a video, and core to see how thick it is then set the weight limit. It was suggested to put this in zoning on what you can and cannot do in a Mixed Use area, to clarify through zoning.

### **PUBLIC COMMENT**

#### **Marie Calaman**

Ms. Calaman expressed concern about the EMS and Geisinger. She has worked with the Dillsburg ambulance and comment on their experience. Geisinger does not have a division for routines. There was discussion on the 14 employees who left Dillsburg and Ms. Calaman stated that they left on their own.

## **Lorin Stough, Capitol Hill Road**

Mr. Stough noted he had a couple of questions:

1. What was the decision for the road improvement fees - \$50.00 and do a resolution next month.
2. EMS – what is the difference between the EMSs’. It was noted that the current paramedics are from West Shore.

## **Chris Hoover for the Spiece Property**

Mr. Hoover was present to represent the Spiece’s with regards to their conditional use and the need for guidance with regard to a land development plan. The property is classified as an agricultural use not commercial. At the hearing it was determined as a business and that a land development is needed with regards to the 10,000 s.f. coverage but has not seen this criteria in any ordinance. Solicitor Shaffer reviewed the case information that was submitted to him, but also noted that under the UCC agricultural structures are exempt. A stormwater management plan needs to be done. In paragraph 6 of the decision under Findings it states “the riding school, horse boarding stables, and equestrian farm is a commercial use, which will require the applicants to comply with any ordinance provisions or regulations pertaining to commercial uses and structures”. It was noted that there are no exemptions under the law regarding land development plans. There was discussion on submitting a waiver request for a land development plan but that a detailed site plan be submitted with stormwater management. Road improvement fees were also discussed as this would cost the applicant approximately \$75,000.00 since the property abuts both Water Street and Union Church Road.

## **APPROVAL AND PAYMENT OF BILLS**

**Motion:** Supervisor Ryan made a motion to pay the bills **Seconded** by Chairman Cummings. The motion carried. There was discussion on the Treasurer providing the Supervisors with what is being paid by the applicant with regards to escrow accounts. Under the general fund there are a few fees under the engineer that the Supervisors would like to know if they are being paid. It was noted that the Treasurer does have a spreadsheet for each individual that has put money into an escrow account.

## **TREASURER’S REPORT**

**Motion:** Supervisor Decker made a motion to approve the treasurer’s report. **Seconded** by Supervisor Ryan. The motion carried.

### **1. Pension Plan Information**

PSATS had done a cost analysis on the pension plan and this was provided to the Supervisors.

### **2. Website**

Information was provided to the Supervisors regarding another company, Stamm Solutions, that does websites. The fees are considerably less than Karks.com that the township was going to use. No contract was signed with Karks.com yet or fees paid.

**Motion:** Chairman Cumming made a motion to withdraw the previous motion of going with Karks.com and to go instead with Stamm Solutions. **Seconded** by Supervisor Stonesifer. The motion carried.

### **3. Copier**

It was noted that New Hope Ministries cannot use the copier and it was asked who else should be contacted. It was suggested to put it in the Banner that the township has an old copier to donate. It was suggested to contact Project Share in Carlisle or the Dillsburg Senior Center.

### **4. Pension Plan**

Discussion went back to the pension plan. Any changes made to the pension plan will not take effect until January 1<sup>st</sup>. Retirement age will be changed to age 62 with a spouse getting 50% but it is only at 1%. Chairman

Cummings noted that he needs more time to review this. The township needs to consider changing the percentages. It was suggested to check with other municipalities to see what their pension plans are. This is to be put on a workshop meeting agenda, but not the workshop meeting regarding steep slopes.

**5. Laptops**

The laptops have been ordered and are scheduled to be delivered June 14.

**6. Banking**

Funds need to be moved as the amount at Members 1<sup>st</sup> is above the \$250,000.00. This will require the township to open an account with a sixth bank, with Supervisor approval.

**Motion:** Supervisor Stonesifer made a motion to open another bank account. **Seconded** by Chairman Cummings. The motion carried.

**7. Auditors**

Information was received from Smith Elliott and Kearns regarding a \$658.00 difference from the end of 2015 to the beginning of 2016. Quickbooks was not closed out and this is not uncommon.

**BCO REPORT**

A report was submitted of the building permits issued for the month of May along with a breakdown of the fees.

**1. Permit Applications**

Land and Sea Services provided the township with permit applications they use in other municipalities and it was suggested if there is no objection the township would start using these new applications.

**Motion:** Chairman Cummings made a motion to adopt the new permit application for residential and commercial from Land and Sea Services. **Seconded** by Supervisor Stonesifer. The motion carried. It was noted that this may need to be changed at a later date with regards to road improvements for inspections.

**ZONING OFFICER REPORT**

A report was submitted. There was discussion on an addition onto a home but it was questioned whether or not it is a granny flat. The addition is 2,300 s.f. There was discussion on the property at 707 Range End Road and the uses the property is being used for. This is in the Mixed Use zoning district. #3 of the zoning officer's report was not attached and the Supervisors did not see this.

**SUBDIVISION AND LAND DEVELOPMENT**

**Lamar Hess, Final Subdivision Plan, File #2017-04-06**

There was no one present to represent the Hess plan. It was noted that only 1 lot is shown on this 2 lot subdivision.

**Motion:** Chairman Cummings made a motion to table the Lamar Hess plan. **Seconded** by Supervisor Stonesifer. The motion carried.

**Sturbridge Place, Preliminary Subdivision Plan**

Mr. Phil Garland was here to represent the plan. At this time Mr. Garland indicated that he is agreeable to a time extension with regards to the NPDES permit. Since this plan has a court order, the township needs to have this put in writing so it will be a record for the courts.

**Motion:** Supervisor Stonesifer made a motion to accept the time extension contingent on a written request being received by the township. **Seconded** by Chairman Cummings. The motion carried.

**Bev Clymer, Combined Lots**

Solicitor Shaffer indicated that a letter was sent by Attorney Linsbach requesting a subdivision waiver with regard to combining her 3 lots into one. This needs to go to the Planning Commission for their recommendation. Mr. Linsbach has also prepared a deed consolidation.

**REPORTS**

**Solicitor**

Solicitor Shaffer noted that he has nothing to report at this time except the signing of the conditional use.

**Roadmaster**

Supervisor Ryan noted that the line painting of the roads will begin soon.

Stone and chips will be done within 2 weeks.

The fence around the outdoor materials was discussed. It was noted that the township employees can do this work and an outside contractor is not needed.

**Motion:** Supervisor Ryan made a motion to install a chain link fence for safety issues. **Seconded** by Chairman Cummings. The motion carried.

**Parks & Recreation**

There was nothing to report at this time.

**OLD BUSINESS**

Permits for Ponderosa Park were received.

There is approval from the engineer for a parking lot at Haar’s Crossing if the Park & Recreation Board approves it.

The township received the permit for the bridge.

The Water Street bridge was discussed briefly with why the engineer’s firm did not inspect this. It was noted that there is certain certification for bridge inspectors and that this goes through the State.

**NEW BUSINESS**

**Steep Slope Workshop – Set Date**

It was decided that the next steep slope workshop meeting will be held on June 28, 2017 beginning at 7:00 p.m. This will be advertised in the Banner.

**CORRESPONDENCE**

There was no correspondence to discuss at this time.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

**Motion:** Chairman Cummings made a motion to adjourn the meeting. **Seconded** by Supervisor Stonesifer. The motion carried.

Respectfully submitted.

Nancy Zentmeyer, Township Secretary