

**FINAL**  
**FRANKLIN TOWNSHIP PLANNING COMMISSION**  
REORGANIZATION MEETING MINUTES  
*FEBRUARY 3, 2020*

**PRESENT**

Jennifer Kuntz  
John Perry  
David Christensen

Asst. Secretary Pamela Williams  
Engineer Andrew Reese

**GUESTS**

See attached sign-in sheet

**ABSENT**

Mark Wenrich

**CALL TO ORDER:**

The February 3, 2020 Planning Commission Reorganization Meeting was called to order at 7:00 PM by Jennifer Kuntz. The meeting was held at 150 Century Lane, Dillsburg, PA. For visitors in attendance, please see the attached sign-in sheet.

**PLEDGE OF ALLEGIANCE AND PRAYER**

The Pledge of allegiance was led by Jennifer Kuntz and the prayer was led by John Perry.

**Review of the January BOS Organization Meeting on January 6, 2020**

David Buckwash was appointed to the Planning Commission by the BOS.

**Appointment of Temporary Chairman**

**A motion was made by** David Christensen to appoint Jennifer Kuntz.

**Second** John Perry

**Discussion:**

**The motion carried.**

**Appointment of Permanent Chairman**

**A motion was made by** David Christensen to appoint Mark Wenrich as Chairman.

**Second** John Perry

**Discussion:**

**The motion carried.**

**Appointment of Vice-Chairman**

**A motion was made by** Jennifer Kuntz to appoint David Buckwash as the Vice-Chairman.

**Second** David Christensen

**Discussion:**

**The motion carried.**

**APPROVAL OF MINUTES**

The November 4, 2019 Planning Commission meeting minutes were tabled until there is a quorum to approve them. The commission reviewed them to make any edits. There were no comments, corrections or edits.

**A motion was made by** John Perry to table the November 4, 2019 Planning Commission minutes.

**Second** by David Christensen

**Discussion:** There was no discussion.

**The motion carried.**

Pam verified that the Planning Commission did have a meeting on December 2, 2019.

### **Deadline for Plan Submission**

The 2020 Planning Commission Meeting Dates and Plan Submission Dates were reviewed. Some dates were changed. The new Planning Commission Meeting dates are listed below: February 3, March 2, April 6, May 4, June 1, July 13, August 3, September 14, October 5, November 2, and December 7, 2020. The Planning Commission Reorganization meeting is scheduled for January 5, 2021. The Planning Commission and the Board of Auditors may be meeting on the same date. Pam said the Board of Auditors could most likely use one of the offices for their meeting.

The new plan submission deadline dates are listed below:

January 10, February 7, March 13, April 10, May 8, June 22, July 10, August 21, September 11, October 9, November 13 and December 11, 2020.

**A motion was made by** David Christensen to approve the Planning Commission Meeting dates and deadline for plan submission dates for 2020.

**Second** by David Buckwash

**Discussion:** There was no discussion.

**The motion carried.**

### **Plan Review**

There were no plans for the commission to review.

**Questions from the floor-**Dave Christensen asked about a neighbor who has approximately seven acres, donkeys and a prefabricated shed with an in and out door. They want to add a roof covering which would be a separate structure; four poles and a roof to keep the food dry. Jennifer said they may need a building permit. Pam said they should call Land and Sea to find out.

**Other Business-**Jennifer asked about the due outs/recommendations that were sent up to the BOS and asked if anyone had gotten anything back from them yet. These involved changing the wording for flagpole lots, echo housing and the setbacks for residential. The BOS did inform the Planning Commission not to consider the livestock ordinance. There is an animal welfare regulation that covers agricultural animals already. She asked if they could be placed on the next agenda. Pam will see if any of the notes from the BOS meetings reflect that they've been sent up. If there is anything else the BOS would like the Planning Commission to review, the Planning Commission needs to be informed.

**A motion was made by** Jennifer Kuntz to adjourn the meeting at 7:27 PM

**Second** by John Perry

**Discussion:** There was no discussion.

**The motion passed.**

Respectfully Submitted,

*Pamela Williams*

Pamela Williams, Asst. Secretary