

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
December 8, 2021**

FINAL

1. Call to Order

The December 8, 2021, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 7:00 PM by Chairman Mark Wenrich. The meeting was held via Zoom and in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

2. Roll Call

Present:

Chairman Mark Wenrich
Vice Chairman Brian Galbraith
Supervisor David Buckwash
Supervisor Naomi Decker
Solicitor Bret Shaffer
Engineer Phillip Brath
Treasurer/Asst. Secretary Pam Williams

Absent:

Supervisor David Christensen
Secretary Traci Kauffman

3. Pledge of Allegiance and Prayer

Pledge of Allegiance was led by Chairman Mark Wenrich and Prayer was led by Supervisor Naomi Decker.

4. Approval of Minutes

4.1 Approval of October 13, 2021, BOS Regular Meeting Minutes

A motion was made by Supervisor Chairman Mark Wenrich to approve the October 13, 2021, BOS Regular Meeting Minutes with corrections.

Second by: Supervisor Naomi Decker.

Discussion: There was no discussion.

The minutes were approved as corrected.

The motion carried.

4.2 Approval of October 27, 2021, Budget Meeting Minutes

A motion was made by Supervisor Chairman Mark Wenrich to approve the October 27, 2021, Budget Meeting Minutes with corrections. Change "shouldn't" to "should" on page 2 and on page 5 change "donated" to "requested by".

Second by: Supervisor Naomi Decker.

Discussion: There was no discussion.

The minutes were approved as corrected.

The motion carried.

5. Public Comment (*written request pertaining to Agenda items only*)

Susan Struble brought her concern to the Board of Supervisors (BOS) regarding unhealthy and unsafe conditions caused by feral and stray cats frequenting residential properties. Ms. Struble also indicated that free roaming cat populations have been identified as a significant public health threat and are a source of disease transmitted between animals to humans.

6. Organization Reports

6.1 Police –

- A. No written report was submitted for the meeting
- B. A written November 2021 Franklin Township Activity Report was submitted
- C. A copy of the 2022 Final NYCRPD Budget was submitted.

Chief Lash highlighted information from the report and clarified some items. Chief Lash answered questions from BOS members regarding local concerns about road sign placement not being safe. Chief Lash indicated they were going to contact PennDot directly. Chief Lash indicated that with the addition of man power they will assign two patrol units to cover Franklin Township starting January 3, 2022. Chief Lash explained the situation on Range End Road where shots were fired.

6.2 Fire –

A. A written report was submitted for November 2021.

Chief Hector Morales gave a brief report. For the month of November, the Department ran forty-nine calls bringing their total for the year to 505, nineteen of those were in the Township bringing that total to 144. Chief Morales explained activities that have taken place in the month of November.

6.3 EMS – No written report.

6.4 DAA –

A. Minutes for September 17, 2021 were submitted as a written report.

6.5 Emergency Management – No written report.

6.6 Route 15 Transportation – No written Report.

6.7 Engineer's Report –

A. A November 2021 written report was submitted.

Engineer Brath indicated there are a couple of plans for the Planning Commission within the next few months.

7. Approval & Payment of Bills

A Motion was made by Chairman Mark Wenrich to approve and pay the bills.

Second by Supervisor Naomi Decker

Discussion: There was no discussion

The motion carried.

8. Treasurer's Correspondence

8.1 Treasurer's Report

8.2 Treasurer's Memorandum

A motion was made by Supervisor Naomi Decker to accept the Treasurer's Report.

Second by Supervisor David Buckwash.

Discussion: There was no discussion.

The motion carried.

Treasurer Pam Williams indicated that the 2022 MML Non-Uniform Pension Plan at the amount of \$22,942.00, if approved, it needs a signature.

A motion was made by Chairman Mark Wenrich to accept the 2022 MML Non-Uniform Pension Plan in the amount of \$22,942.00.

Second by Supervisor Naomi Decker.

Discussion: There was no discussion.

The motion carried.

Treasurer Pam Williams indicated that our email system has delays, we are not getting some emails and others are not receiving some of our emails. She indicated that we are thinking about switching to Office 365. She inquired if any Board members would like a Township email address. No one indicated they would like an email address through the Township at this time.

Treasurer Pam Williams indicated that there was never a motion made to order stone for the walking path for the Park. The BOS indicated they thought they made a motion to purchase the stone to finish

the walking trail at Ponderosa Park. In checking the month's prior minutes, the decision was made to purchase the stone.

Treasurer Pam Williams indicated the resident from 60 Central View Road did not pay for permit or pick-up permit and solar panels are installed. CZO Jeff Gardner indicated that Land & Sea should handle this.

9. BCO / Zoning Officer Report-

9.1 A November 2021 Written Report & Invoicing from Land and Sea was submitted

9.2 A November 2021 Written Report from Barry Isett & Assoc./Jeff Gardner was submitted.

CZO Jeff Gardner inquired after sending in their new fee schedule whether the BOS had decided to retain their services. Discussion ensued. No decision was made regarding retaining Barry Isett & Assoc., Inc. That decision will be made at the January 3, 2022 BOS Reorganization Meeting.

Supervisor Dave Buckwash inquired about a pile of debris on Franklinton Road. Code Enforcement Officer (CEO) Jeff Gardner indicated a report had been issued by DEP and he had not followed up with that at this time.

Chairman Mark Wenrich inquired regarding 119 Tuckahoe Road and the unregistered vehicles in the driveway. CEO Jeff Gardner indicated that he has given an official notice of violation and he will be following up with that property. He also indicated that he will be following up with 140 Tuckahoe Road and a building that has been started potentially without a building permit.

10. Subdivision and Land Development

10.1 Lexington Fields

Township Engineer presented comments on the proposed 3-Way stop intersection configuration described in the Project Scoping Narrative. Mr. Brath explained that we find the plan is not acceptable because it would be detrimental to sound access management, traffic safety, and operations in the vicinity of the Wheatstone Way with Baltimore Road intersection. It adds a fourth intersection to the equation; thus, effectively diminishing overall safety in the area. Mr. Brath proposed vacating By Pass Road and the developer providing private access to the affected properties.

Discussion ensued.

Executive Session

An Executive Session was held from 8:02 PM to 8:20 PM with no decisions being made.

Additional discussion ensued. Mr. Garland requested approval of the intersection as presented in his exhibit. The Township stated that it was not approving the intersection as presented but did not want to vacate By Pass Road and recommended the project traffic review continue with the intersection as presented in Mr. Garland's exhibit.

11. Solicitor –

11.1 Solicitor Bret Shaffer indicated that there was an outreach by Mark Snyder that PEMA could reduce the interest rate on the 2013 fire truck. The offer was to reduce the interest rate by half, going from 2% to 1%. Discussion ensued.

11.2 A draft of the EMS Agreement draft was sent to Solicitor Bret Shaffer, and he hopes to have it reviewed for next month.

11.3 Clint & Joann Williams – Solicitor Bret Shaffer wants to close this out by the end of the year.

11.4 Stough/Mason SFTF – Solicitor Bret Shaffer wants to close this by the end of the year.

11.5 Recovery Act Funds – Zelenkofske Axelrod, LLC is the endorsed accounting firm by PSATS.

11.6 Goodling Driveway situation is resolved.

11.7 Solicitor Bret Shaffer indicated that the Records Resolution is on his list to complete before the end of the year.

11.8 Executive Session – No Executive Session at this time it will be held later in the meeting.

A. Water Street Litigation

B. Bennington/Lexington Fields Plan Litigation/Legal Concerns

Solicitor Bret Shaffer indicated that a motion needed to be made to talk about County Line Road as part of Solicitor Bret Shaffer's report.

Motion made by Chairman Mark Wenrich to talk about County Line Road as part of Solicitor's Shaffer's report.

Second by Supervisor Dave Buckwash

Discussion: There was no discussion.

Motion Carried.

Previously the BOS authorized Solicitor Bret Shaffer to engage in settlement talks with Traveler's Insurance for road damage to County Line Road. Solicitor Bret Shaffer explained that the settlement and release agreement needed to be signed by Chairman Mark Wenrich, the Solicitor and notarized by Treasurer Pam William. Upon receipt of the notarized release by Traveler's Insurance the payment amount issued will be \$8,248.96.

Motion made by Supervisor Dave Buckwash for Chairman Mark Wenrich to sign the release from Traveler's Insurance, and they will send the check as soon as they receive the release.

Second by Supervisor Brain Galbraith

Discussion: There was no discussion.

Motion Carried.

12. Municipality Reports

12.1 Parks & Recreation –

- A. The October 19, 2021 Minutes were provided.
- B. Resignation of Steph Boudier
- C. Vacant Parks and Recreation Seat

Discussion ensued regarding the request to start a community garden at one of the Township's parks. There were many questions and the Supervisors recalled already having this discussion and voting not to allow it.

Motion made by Chairman Mark Wenrich to accept the resignation of Steph Boudier from the Parks & Rec. Commission.

Second by Supervisor Dave Buckwash

Discussion: There was no discussion.

Motion Carried

12.2 Roadmaster –

- A. A written report from Roadmaster Andy Gibb was provided in the Treasurer's packet.
- B. Discussion regarding Chipper Purchase and bids received ensued.

Motion made by Supervisor Dave Buckwash made a motion to purchase an Intimidator 12XP (12" Drum Style) Brush Bandit with the Kohler 74 horsepower diesel engine for \$53,587.20 to come out of the General Fund.

Second by Supervisor Naomi Decker

Discussion: There was no discussion.

Motion Carried

12.3 Planning Commission – No Report

12.4 Zoning Hearing Board – No Report

13. New Business

13.1 Thank you letter from New Hope Ministries/Donation/ARPA Money.

13.2 Youngs Grove Trailer Park Nuisance/Complaint for 612 Range End Road. To be reviewed by CEO Jeff Gardner.

13.3 Donation Thank You Letter from Farmers Fair.

13.4 Letter from the Humane Society of PA to Contract Services for Abandoned Animals.

13.5 Zoning/CEO/Wayne Smith – Final determination will be made on January 3, 2022 at the Reorganization meeting. He would like to only use only email communication and not give out his phone number.

13.6 Discussion of Millage – Solicitor Bret Shaffer will determine limits and restrictions on fire millage.

14. Old Business

14.1 ARPA Funds/Zelenkofske Axelrod, LLC – Discussion ensued.

14.2 LowV Security System update. Supervisor Dave Buckwash took training for the system. Will set a date to meet with everyone else.

14.3 Hiring/Part-Time Position - Advertisement for part-time help will be placed on the website.

Motion made by Chairman Mark Wenrich to advertise for a part-time secretary position in *The Banner* and *The Sentinel*.

Second by Supervisor Dave Buckwash

Discussion: There was no discussion.

Motion Carried

14.4 Carpet Replacement Information-no current information available.

14.5 119 Old Tuckahoe Road – 2 unregistered vehicles was discussed under 9.2.

15. Correspondence

15.1 Information provided that the Commissioners continue York County broadband investment.

15.2 Information provided by PSATS COVID 19 Fact Sheet American Rescue Plan Funding for Twps.

16. Public Comment (Resident Concerns)

Nancy Rohrbaugh presented information regarding a Community Garden. Discussion ensued.

Supervisor Naomi Decker thanked Supervisor Brian Galbraith for his time on the BOS and indicated it was very valuable to the Township and he has been a real asset.

17. Executive Session

The BOS went into Executive Session at 9:45 pm and came out at 9:54 pm. Litigation update on Water Street. No decisions were made.

18. Adjournment

A motion was made by Supervisor Dave Buckwash to adjourn the meeting at 9:55 PM.

Second by Supervisor Naomi Decker

Discussion: There was no discussion.

The motion carried

Respectfully submitted,

Traci Kauffman

Traci Kauffman

Secretary

Franklin Township