

**FRANKLIN TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS
WORKSHOP MEETING MINUTES
2021 FEE SCHEDULE
December 2, 2020
6:00 P.M.**

Roll Call

Present:

Vice Chairman David Buckwash Supervisor Naomi Decker
Supervisor Brian Galbraith Supervisor David Christensen
Secretary Kerri Smith Treasurer/Asst. Secretary Pam Williams

Absent: Chairman Mark Wenrich

Call to Order:

The December 2, 2020, Franklin Township Board of Supervisors Fee Schedule Workshop Meeting was called to order at 6:03 p.m. by Vice Chairman David Buckwash. The meeting was held via Zoom and at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer

Pledge of Allegiance and Prayer was led by Vice Chairman David Buckwash.

Approval of Minutes

A motion was made by Supervisor Naomi Decker to accept the November 12, 2020, BOS Fee Schedule Workshop Meeting Minutes.

Second by Supervisor Brian Galbraith.

Discussion: No further discussion.

The motion carried.

Review and Amend Franklin Township York County Fee Schedule Resolution 2020-1.

The Board of Supervisors, Township Secretary, Township Treasurer/Assistant Secretary as well as Land and Sea Services and Gary Morrow met Wednesday, December 2, 2020, to review the current Franklin Township 2020 Fee Schedule. There were no residents or guests in attendance at this meeting in person or via the Zoom call. Chairman Mark Wenrich attempted to attend via Zoom at the beginning of the meeting, but experienced technical difficulties and was not able to continue to participate, so the meeting was led by Vice Chairman David Buckwash.

Vice Chairman Buckwash reviewed what was previously presented in the November 12, 2020, meeting. Land and Sea Services in addition to Gary Morrow were present to review their Fee Schedules and provide input as to the permit process and fees associated with those services. Land and Sea Services discussed their 2021 Fee Schedule and addressed any questions regarding that schedule and the current fee schedule services. Discussion ensued regarding available assistance until a new Zoning Officer was put in place for 2021. Gary Morrow discussed his 2021 Fee Schedule and addressed any questions regarding those fees and services available. Gary also discussed holding tanks and enforcement report checks as well as small flow checks. Discussion ensued regarding those items and also additional services that Gary is able to provide for the Township.

Secretary Kerri Smith is to follow up with Engineer Brath regarding the Subdivision and Land Development as well as the Stormwater sections to discuss if any additional changes are necessary and/or needed. Kerri is also to follow up with Stenographer, Roxy Cressler to obtain her 2021 fees for the schedule.

Kerri will make the necessary revisions to the draft fee schedule and provide a copy for review to the BOS, Engineer Brath and Solicitor Shaffer before the next meeting. The BOS decided that an additional Fee Schedule Workshop meeting was necessary and scheduled it for December 16, 2020, at 6:00 pm.

A motion was made by Vice Chairman David Buckwash for Secretary Kerri Smith to advertise the additional BOS Fee Schedule Workshop Meeting for December 16, 2020, at 6:00 pm.

Second by Supervisor David Christensen.

Discussion: There was no discussion.

The motion carried.

Executive Session- Vice Chairman David Buckwash announced that an Executive Session was held from 9:43 to 10:06 pm to discuss the 2021 Budget. The Board came out of Executive Session and continued the meeting.

Other Business

The BOS and Pam discussed additional items needing addressed. Additional cleaning is to be maintained by Walters Services for the porta potties, one at each park, for the Winter season due to COVID. The Township will revisit this matter in January to reevaluate the necessity. Another item discussed was whether the Township wanted to continue their services (yearly audit) with Smith Elliott Kearns & Company, and it was decided that Township would continue their services for another three years. Also, there were additional items on the draft 2021 Budget previously tabled that needed to be approved this evening. Discussion ensued regarding those items. The Budget will be posted in the Township Office for public review for 20 days and will be revisited for final approval.

A motion was made by Vice Chairman David Buckwash to allow Treasurer/Assistant Secretary Pam Williams to amend the 2021 Budget with the items discussed tonight at this meeting and to advertise all of the 2021 Budgets (General Fund, Recreation Fund and State Highway Fund).

Second by Supervisor Naomi Decker.

Discussion: There was no discussion.

The motion carried.

Public Comment

There was none.

ADJOURNMENT at 10:28 p.m.

A motion was made by Vice Chairman David Buckwash to adjourn the meeting at 10:28pm.

Second by Supervisor Naomi Decker.

Discussion: There was no discussion.

The motion carried.

Respectfully submitted,

Kerri J. Smith

Kerri J. Smith

Franklin Township Secretary