

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
August 9, 2017**

ROLL CALL

Present were Supervisors David Sprigg, Naomi Decker, Kevin Cummings, Eric Stonesifer and Michael Ryan. Also present were Solicitor Bret Shaffer, Engineer Phillip Brath, and Secretary Nancy Zentmeyer. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. Guests and visitors are on the attached sign-in sheet.

CONDITIONAL USE HEARING – TIM PHIPPS, CASE #2017-04

The conditional use hearing was called to order at 6:29 p.m. Mr. Phipps and Zoning Officer Brian Fahey were sworn-in. Mr. Phipps is requesting relief from Section 202.C.1 for an accessory building larger than 1,000 s.f. in the Open Space zoning district. The property is located at 1899 County Line Road. It was noted that any building over 1,000 s.f. a stormwater management plan is needed and Mr. Phipps indicated he will do a SWM plan and that his contractor is also aware that a SWM plan is needed. There will be no commercial activity. The property was posted and the hearing was advertised.

Motion: Chairman Cummings made a motion to approve the conditional use for Tim Phipps at 1899 County Line Road for an accessory building over 1,000 s.f. and that a SWM plan is needed. **Seconded** by Supervisor Stonesifer. The motion carried.

Motion: Supervisor Stonesifer made a motion to close the hearing at 6:35 p.m. **Seconded** by Supervisor Ryan. The motion carried.

The regular meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE AND PRAYER

Chairman Cummings led the pledge of allegiance and gave the opening prayer. There was a moment of silence in memory of Robert Yerger, Chairman of the Planning Commission.

BID OPENING – CENTURY LANE BRIDGE PROJECT

At this time the bids received for the Century Lane Bridge Project were opened and read as follows:

Lobar Site Development -	\$188,000.00
Remcon, Inc. -	\$124,895.00
Handwerk Site Contractors -	\$220,518.00
Shiloh Paving & Exc. -	\$124,750.00

The engineer and solicitor are reviewing the bid documents and a decision will be given later on in the meeting.

APPROVAL OF MINUTES

Board of Supervisors Workshop Meeting, June 28, 2017

Motion: Chairman Cummings made a motion to approve the June 28, 2017 Workshop meeting minutes. **Seconded** by Supervisor Stonesifer. The motion carried.

Board of Supervisors Regular Meeting – July 12, 2017

Motion: Supervisor Stonesifer made a motion to approve the July 12, 2017 Regular meeting minutes. **Seconded** by Chairman Cummings. The motion carried.

Board of Supervisors Workshop Meeting – July 20, 2017

Motion: Supervisor Stonesifer made a motion to approve the July 20, 2017 Workshop meeting minutes. **Seconded** by Chairman Cummings. Solicitor Shaffer noted that an amendment is needed on page 2 under the comments on the Sturbridge Place plan that need to be addressed, #4 the NPDES permit is expired and this needs to be on the plan. A new traffic study may be needed also. The motion carried.

ORGANIZATION REPORTS

Police – Supervisor Sprigg noted he had nothing to add.

Fire – A report was submitted. It was noted that the township needs a letter from the Board of Directors defining their merger or split for the township’s budget process. There needs to be directive from the fire company with regards to the status of where they are at. The township needs answers to their questions.

EMS – A report was submitted.

1. Advisory Committee – Appoint Representative

It was noted that Carroll Township has until August 15 to see if they want to maintain their own EMS or go with West Shore EMS. The next scheduled meeting is Friday, August 15 at 10:00 a.m. at the Dillsburg Senior Center.

Motion: Chairman Cummings made a motion to appoint Supervisor Ryan as the Representative with Supervisor Stonesifer as the alternate. **Seconded** by Supervisor Ryan. The motion carried.

DAA – Minutes were submitted.

Emergency Management – There was no one present to give a report.

Route 15 Committee Meeting – There was nothing to report at this time.

Engineer’s Report

Engineer Brath submitted his monthly report and gave the following updates:

- Century Lane Bridge: The bids for the bridge have been reviewed by both the engineer and solicitor with the following action:

Motion: Supervisor Ryan made a motion to accept the bid from Shiloh Paving & Excavating at the bid price of \$124,750.00. **Seconded** by Supervisor Stonesifer. The motion carried.

- 717 Range End Road has not submitted a SWM plan and is in violation for the parking area and disturbance. It was noted that the owner can continue moving and has submitted an application to the ZHB. The property owner has an E&S plan with the County. It was noted that there is a lot of impervious coverage on this property. A letter needs to be sent regarding the violation of the SWM plan.

PUBLIC COMMENT

Concerned Resident, Route 194 (Baltimore Road)

A concerned resident noted that he lives along Route 194 south of Franklinton Borough and was here to ask questions regarding the Sturbridge Place plan. If public water and sewer lines are put in will the existing residents be required to hook-up and who will pay for it. It was noted that that would be through DAA. It was noted that with new developments sometimes if an existing home is within a certain distance then they would need to hook-up.

APPROVAL AND PAYMENT OF BILLS

Motion: Chairman Cummings made a motion to pay the bills. **Seconded** by Vice Chairman Sprigg. It was noted that there are 2 bills from Barton & Loguidice with disagreement of the payment regarding Sturbridge Place because of pending litigation. It was noted that the township engineer was not authorized to be representing the township with the Franklinton Borough Water Authority with charges on June 7 for \$62.50 and on June 14 for \$119.00. This needs to be pulled from the report and the check also needs to be pulled, not signed and re-issued without those charges. The pipe for Ponderosa Park was also questioned as there is a question on whether or not it was pre-paid.

Motion: Chairman Cummings amended his motion to withhold the check to Barton & Loguidice minus the \$181.50 for the June 7 and 14 amounts. **Seconded** by Supervisor Stonesifer. The motion carried.

TREASURER'S REPORT

1. Pension Plan Information

At meeting with Diane Calhoun from PSATS was held on July 25. Another actuarial cost study for looking at different percentages, early retirement and survivor benefits is being done. The reports will help with the budget meetings with 3 options to look at.

2. Capital Reserve Account

There is \$43,012.97 in this account that no one knew where it came from. It was discovered that the previous Supervisors held it back for improvements. This can go back into the general fund.

3. Website

It was noted that the new website is up. It was noted that a request has been made to put the Planning Commission minutes on the website. It was noted to start with putting 2017 minutes on the website.

4. Liquid Fuels Audit

All of the Supervisors received a copy of the 2015/2016 Liquid Fuels Audit that was recently completed.

5. Cell Phones for Road Crew

There was discussion on cell phones for the road crew. Currently they are using their personal cell phones. There is a meeting set up for August 17 with a Verizon representative for quotes on cell phones with 2-way (walkie talkie), a smart phone with a 2-way system. Solicitor Shaffer noted that there is no problem with a certain dollar amount and the payment for use of personal phones but the township would need to let the auditors know.

BCO REPORT

A report was submitted of the building permits issued for the month of July along with a breakdown of the fees.

ZONING OFFICER REPORT

A report was submitted by the zoning officer with the following:

- Chris Hoover is getting ready to submit regarding a relief from the commercial designation or re-request a new hearing to establish a non-commercial entity.
- A resident reported mold in his apartment and is asking for help. He has received no help with State agencies. He was given Representative Dawn Keefer's contact information.
- Old requests. Walmar Manor the camping sites are becoming permanent sites and there are questions regarding their sewer and how is it being handled.
- The 2 acre minimum lot size should be looked at instead of the 4 acre lot minimum in the Open Space zoning district. It was noted that this should start with the Planning Commission and have them research the zoning.

SUBDIVISION AND LAND DEVELOPMENT

1. Beverly Clymer, Subdivision Waiver Request

Attorney Linsenbach was representing Ms. Clymer with a subdivision waiver request. Ms. Clymer presently has 3 lots and she would like to re-combine them into 1 lot. This went before the Planning Commission and it was recommended that the waiver be granted. It was noted that the deed was not done correctly. There was discussion since Ms. Clymer recently received approval for a conditional use for an accessory building over 600 s.f. The stormwater management plan did not include the entire lot.

Motion: Chairman Cummings made a motion to grant the waiver request. **Seconded** by Supervisor Stonesifer. Attorney Linsenbach will submit the new consolidation deed to Solicitor Shaffer for review with a deed plot. Attorney Linsenbach noted that he will need a letter from the township indicating this waiver or the County will not record the deed.

Motion: Chairman Cummings amended his motion contingent on the Solicitor's review of the deed and authorized to write the letter. **Seconded** by Supervisor Stonesifer. The motion carried.

2. Ronald & Kathleen Gingrich, Time Extension Letter

Motion: Supervisor Ryan made a motion to allow the time extension on the Ronald & Kathleen Gingrich Final Subdivision Plan until December 13, 2017. **Seconded** by Chairman Cummings. The motion carried.

REPORTS

Solicitor

1. Conditional Use Hearing – Set Date

An application was received for a conditional use hearing. It was noted this hearing will be held on September 13, 2017 at 6:30 p.m. before the next regular meeting of the Board of Supervisors.

2. Executive Session

An executive session will be held at the end of the meeting for discussion on items.

Roadmaster

1. Purchase of Truck

Supervisor Ryan indicated that it may too late this year to purchase a new truck. The specifications for the truck is at a cost of \$150,000.00. It could take 9 to 12 months to get a truck and it was suggested to lease a truck for the winter months. The township needs to find the right vehicle for the cost. The truck is used only during snow plowing.

2. Fencing

The township is getting estimates from fencing companies to fence around the stones.

3. Electric Work

The township had advertised for proposals for work to be done at Century Lane Park for electric work to the sand mound. It was noted that the township did not receive any proposals.

4. Old Equipment

The bids for the old equipment will be put on the website along with pictures of the old equipment.

5. Ponderosa Park

The security lights to be installed at Ponderosa Park can be done through Met-Ed. Supervisor Ryan has been in contact with a representative in Philadelphia. The site was looked at by the Met-Ed representative.

Parks & Recreation

Supervisor Decker reported on the Park & Recreation Board.

1. Century Lane Park – Proposals for Electric Service to Sand Mound

It was thought that the Park & Rec Board was going to get the quotes for the electrical work to be performed at Century Lane Park. The township did not receive any quotes on this work. It was noted that the flood zone elevation needs to be marked.

The Board is going to be looking at the parking area on the west side and will be extending the walking path. It was suggested to have the engineer look at the flood zone.

2. Haar's Crossing

Chairman Cummings asked when the township will be moving the horse shoe pits. It was noted that this will be done soon.

OLD BUSINESS

There was no old business to discuss at this time.

NEW BUSINESS

1. Planning Commission

Chairman Cummings stated that the township received correspondence from John Westbrook regarding the vacancy on the Planning Commission. There was discussion that the township building needs to come up to ADA code.

2. Trash Haulers Discussion

It was noted that a bid package had been sent out in 2011 to go with one trash hauler. It was noted that this needs to be re-visited. It was suggested to send out an RFP with what the Supervisors want to see for a single provider. A workshop meeting will be set up to discuss this, but no date was set. It was suggested that the Supervisors read over the documents in the bid package to see what they would like to see in a contract. The township does not want to make it mandatory.

CORRESPONDENCE

DAA Reservoir Tank Chlorine Contact Update (PWS ID 7670071)

DAA is submitting a public water supply permit application to DEP for the construction of an underground chlorine contact pipe to provide the required regulatory 4-Long disinfection at the reservoir tank site. Acts 67, 68, and 127, which amended the MPC direct state agencies to consider comprehensive plans and zoning ordinances when reviewing application for permitting of facilities and infrastructure. After a brief discussion it was decided not to respond to the letter.

Letter from Barry Bender, Willow Glen Road

A letter was received from Mr. Bender regarding trash pick-up and the cost. Also in the letter it was asking when Verizon plans to install their lines on Willow Glen Road so they can enroll in their TV/Internet service. It was noted they be called to let them know that the township will be discussing the trash but that the township has no control on what Verizon does. Supervisor Decker stated that she will call Waste Management regarding the trash and noted if speaking on behalf of the Supervisors does this need authorization. It was noted that she can call Waste Management.

PUBLIC COMMENT

Ted Grove, Landowner

Mr. Grove asked when the next Planning Commission meeting will be since the first Monday in September is a holiday. It was noted that the meeting is scheduled for September 5.

Brian Fahey

Mr. Fahey questioned the access onto Route 15 by the Dill Tavern. It was noted that that access has been there a long time.

EXECUTIVE SESSION

At 8:55 p.m. the Board of Supervisors went into an executive session with no action to be taken. The Supervisors came out of the executive session at 9:17 p.m. with no decisions made.

ADJOURNMENT

Motion: Supervisor Stonesifer made a motion to adjourn the meeting at 9:18 p.m. **Seconded** by Chairman Cummings. The motion carried.

Respectfully submitted,

Nancy Zentmeyer
Township Secretary