

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
April 10, 2019**

ROLL CALL

PRESENT:

Chairman Kevin Cummings
Vice Chairman David Sprigg
Supervisor Naomi Decker
Supervisor Michael Ryan
Supervisor Eric Stonesifer

ABSENT:

Solicitor Bret Shaffer
Engineer Phillip Brath
Secretary Teresa Adams

CALL TO ORDER:

The April 10, 2019 BOS Regular Meeting was called to order at 7:00 p.m. by Chairman Eric Stonesifer. The meeting was held at 150 Century Lane, Dillsburg, PA. Visitors in attendance please see attached sign-in sheet.

PLEDGE OF ALLEGIANCE AND PRAYER

Pledge of allegiance was led by Chairman Stonesifer and prayer was led by Supervisor Sprigg.

APPROVAL OF MINUTES

BOS Regular Meeting Minutes from March 13, 2019

A motion was made by Vice Chairman Cummings to approve the minutes.

Second by Supervisor Sprigg.

Discussion: Supervisor Decker said her concerns regarding liability were missing from page 1 of the minutes regarding the Roadmaster assistance with Franklintown Borough road projects and she'd like those added for public record, on page 4 there were 2 changes to be made, 1) under "A discussion ensued on Zoning Ordinances, the fourth line down this section where the Engineer recommends a committee be formed to review the Zoning Ordinances, Supervisor Decker said she made a comment that she did not agree that a committee be formed to review the ordinances and would like it to be recorded, 2) under Josephine Patton to strike the last part of the paragraph to not say "to take action", 3) under the Municipal Report section, the first sentence the wording "to decide on action to take" should be stricken.

The motion carried as amended.

PUBLIC COMMENT

Brian Linsenbach- submitted a letter on behalf of his client Sam Elicker. Attorney Linsenbach asked the BOS to review the contents of the documents and would like them to be discussed at the next BOS meeting.

Nancy Rohrbaugh Ken Lin Drive, Dillsburg spoke about her ideas for a community garden in Twin Hills Development which included rules and regulations, maintenance and the benefits to the community.

A motion was made by Supervisor Mike Ryan to deny a Community Garden in Franklin Twp. due to changes to the ordinance.

Second by Supervisor Dave Sprigg.

Discussion: Discussion ensued on the possibility of folding the project into P&R as part of a committee.

The motion carried for denial.

Wyman, 215 Stonehead Road, Dillsburg, discussion ensued on water flowing on the Wyman property and into their home, the damages to the home, property and distress it has caused Mrs. Wyman. Engineer Brath said the Twp. did not install the culvert pipes which may be a cause due to not being properly installed. Engineer Brath offered said the homeowners should join together and submit a plan of how or what they feel would correct the water runoff issue.

Land and Sea Services, LLC, Aspers, PA; Wilbur Slothour was present to speak about trends in building and zoning. A discussion ensued regarding issued Zoning and Building Permits without the applications and the stated use. Mr. Slothour said this is a reoccurring issue and that going forward no permit will be issued without the application being processed and approved prior to any work starting. Mr. Slothour said there are classes of use, B class is for Business, S1 class is for Storage and F class is for Factory, to name a few. Mr. Slothour said the only **personal use** is for an accessory building to a residential home. Mr. Slothour said there has to be a classification, 1) to make sure the use of the structure is permitted in the current zoning district and 2) for the building construction, whether Non-UCC classification or not. Mr. Slothour said there is an exception for Ag-use, storing of feed, farm equipment, etc. and there should be a form completed indicating the use is Agricultural.

ORGANIZATION REPORTS

Police - Chairman Sprigg said there were: 90 calls for month of March

- 2 sex offense calls
- 1 child abuse call
- 6 accidents
- 12 suspicious activity calls
- 16 calls requesting assistance
- 1 Ambulance request for assistance
- 1 Fire Department request for assistance
- 29 other request for assistance
- Not included in the 90 calls were 73 traffic incidents, 65 citations and 8 warnings
- YTD totals for 2019 calls are down 14% from 2018

Fire - Chief McClintock reported the department responded to:

- March incidents are 52 with YTD 138; 10 Township incidents for the month with a YTD total of 22 incidents
- Annual Hazmat training has been completed
- Training – familiarize of apparatus and driver training
- Recertification of Pump operators
- Brush Fire season has begun; there has been 1 red flag day, emails are being sent daily from Chief Whitzel. Capitol Hill Road there was an incident where field caught fire. Fire only bills for hazardous material and if it's an ordinance violation it's up to police to site the individual.
- Prices for tourniquets to be determined. Vice Chairman said he feels training would be beneficial for the Road Crew especially and asked Chief McClintock to also get a price on training that may be available.
- 2 incidents of fallen trees onto individuals

EMS – Advisory – Supervisor Ryan reported

- December, 25 calls, 4 missed calls, 13.8% is worst month
- January, 30 calls, no missed calls
- February, 12 calls, no missed calls
- Memberships have been mailed, available applications in Twp. office
- Supervisor Ryan reported that York Springs does not provide mutual aid to Franklin Twp., if York Springs responds they will be billing Franklin Twp. residents approximately \$1500 for ambulance service.

DAA- a report was submitted.

Emergency Management- No report submitted.

Route 15 Transportation – No report submitted. Supervisor Ryan said contact was made with Ernie Kauffman and discussion about the proposed storm drain. Mr. Kauffman is ok with plan as long as he doesn't have any additional lawn mowing.

Engineer's Report- Engineer Brath submitted a report. Engineer Brath said he did attend the meeting with Mr. Kauffman and reviewed the plan drawing with him.

Mrs. Wyman asked if the Engineer's report was approved and said she wanted a copy of the report. There was some confusion on what correspondence Mrs. Wyman received but a quick search found she did not get a copy of the Engineer's report with his findings of a site inspection done at her property.

A motion was made by Vice Chairman Cummings to grant the request for a copy of the Engineer's report, under section 6.7.a of the BOS meeting packet, on the findings from the Engineer's site inspection at 215 Stone Head Road.

Second by Chairman Stonesifer.

Discussion: There was no discussion.

The motion carried.

A discussion ensued on the policy and procedure of investigating a property complaint when submitted by a resident. It was discussed the Roadmaster's report findings is to be provided to the resident as defined in the Roadmasters job description and the Engineer's report findings needs to be approved by the BOS before it can be provided to a resident. Solicitor Shaffer said the Roadmaster is deciding as part of his job description and part of that description is that the report is submitted to the citizen. The Engineer doesn't do an inspection on behalf of individual citizens as he reports to the BOS so when he makes his report it's to the Board and if the Board elects to release that to the citizen or the citizen files a right to know request as they have every right to have the report. The reason for the extra step is that the Twp. doesn't want to give the appearance that Board has endorsed the Engineer as giving a personal service to an individual, like the Engineer is an employee of the Twp. It becomes a liability issue.

APPROVAL AND PAYMENT OF BILLS

A motion was made by Vice Chairman Cummings to pay the bills.

Second by Chairman Stonesifer.

Discussion: Discussion ensued on having the bill for health insurance become a recurring payment done by EFT. Supervisor Sprigg asked why the Township was purchasing doggie waste bags at a cost of \$199.94. The bags are specific to the dispenser.

The motion carried. Supervisor Sprigg opposed the purchase of doggie waste bags.

Discussion on having the bill for health insurance become a recurring payment done by EFT.

Tax Collector request for reimbursement, a letter was submitted showing the cost breakdown for the reimbursement request along with a request to have it as a recurring reimbursement as long as a letter is submitted annually.

A motion was made by Chairman Stonesifer to reimburse Rhonda Harpster, Franklin Township Tax Collector as requested in her letter in the amount of \$985.75.

Second by Supervisor Decker.

Discussion: There was no discussion.

The motion carried.

TREASURER'S CORRESPONDENCE

Treasurers Report

A motion was made by Supervisor Decker to approve the Treasure's Report.

Second by Chairman Stonesifer.

Discussion: There was no discussion.

The motion carried.

Treasurers Memo

Item #1 Vision plan –

A motion was made by Chairman Stonesifer to accept the Vision plan as presented.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Item #4 I.T. Maintenance Agreement

A motion was made by Chairman Stonesifer to renew the I.T. Maintenance Agreement for the price of \$595 for 8 hrs. service.

Second by Supervisor Decker.

Discussion: Discussion ensued to see if the Twp. could get same price of \$595 for 10 hrs. instead of 8 hrs.

The motion was amended by Chairman Stonesifer to renew the I.T. Maintenance Agreement for the price of \$595 for 10 hrs. of service if Stamm Solutions agrees if not than would revert back to \$595 for 8 hrs. service.

Amended motion was Second by Supervisor Decker.

The motion carried as amended.

BCO REPORT

A report was submitted.

ZONING OFFICER'S REPORT

A report was submitted.

Conditional Use yard sign – Solicitor Shaffer said Mr. Slothour wanted to know the appropriate caption to use on the sign when posting for Conditional Use Hearings, Solicitor Shaffer said it's not a big deal to use what he is currently using on the sign.

House Bill 349 – previously discussed.

SUBDIVISION AND LAND DEVELOPMENT

Engineer Brath said there are 3 Planning Module Resolutions for land development that need reviewed and approved, 2 are for repairs and 1 for a new dwelling. Solicitor Shaffer said Lorin Stough previously submitted an agreement for a Small Flow Treatment facility stock agreement for upkeep, maintenance and inspections, that Mr. Stough was familiar with which was satisfactory at the time but since then a number of these plans have been submitted and he wanted to be sure the form being used going forward isn't one that's provided to the Twp. by the applicant and has the blessing of DEP and complies with the rules as some rules are discretionary and some that are not. Solicitor Shaffer said he compared the Deverter agreement provided by his Engineer with the one Mr. Stough submitted. Solicitor Shaffer said he edited the agreement upon reviewing the regulations set by DEP to be sure nothing was getting lost in translation with the stock agreements that Engineers have and circulate. Solicitor Shaffer said the only question he has left is the Twps. ability to require bonding. The issue being that state code indicates there can be a certain amount of bonding in the maintenance agreements, the tradition at Franklin Twp. and other Twps. is the bond is set at \$5,000.00 and adjust it annually by 2% based on inflation. The state code indicates there can be up to 50% of the cost of the unit for the first 2 years and after the first year the amount of security decreases, so basically it's a sliding scale. Solicitor Shaffer said he asked DEP if this is the full extent of the bonding the Twp. can do because that's all the code says or is that an example and if the Twp. want to do something more stringent they may.

Deverter Plan Module Resolution 2019-5 for Small Flow System

A motion was made by Chairman Stonesifer to grant Resolution 2019-5 contingent upon Maintenance Agreement is set to Solicitor's recommendations.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

SUBDIVISION AND LAND DEVELOPMENT con't'd

Caldwell Plan Module Resolution 2019-6 for Small Flow System

A motion was made by Chairman Stonesifer to grant Resolution 2019-6 contingent upon Maintenance Agreement is set to Solicitor's recommendations.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Renard Plan Module Resolution 2019-7 for Small Flow System

A motion was made by Chairman Stonesifer to grant Resolution 2019-7 contingent upon Maintenance Agreement is set to Solicitor's recommendations.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Set Date and Time for CUH #2019-3

The CUH was set for Wednesday, May 8, 2019 at 6:30 p.m. with the advertisement to go to Solicitor Shaffer for proof reading.

Edwards subdivision - a discussion ensued regarding a Deed of Consolidation, Cross Access Easement, Maintenance Agreement and the moving of the Lot Line away from the primary dwelling as it is currently close to the dwelling. Surveyor Lyons said he is redrawing lot lines to make corrections to what the previous Surveyor didn't include or excluded when placing the property into Clean and Green status.

A motion was made by Chairman Stonesifer to grant a waiver of the Parks & Rec. fee required by the zoning ordinance.

Second by Supervisor Decker.

Discussion: There was no discussion.

The motion carried.

A discussion ensued on whether Road improvement fees were paid with the previous plan submission. It could not be determined if they were or were not paid.

A motion was made by Supervisor Sprigg to grant a waiver for Road Improvements.

Second by Chairman Stonesifer.

Discussion: There was no discussion.

The motion carried 4 to 1 in favor. Supervisor Mike Ryan opposed stating that roads are expensive.

A motion was made by Chairman Stonesifer to approve the plan for Lot Line change conditioned upon Engineer Brath's letter dated 4-10-19, comments 1 thru 5, with the addition of comment 6 updating the Steep Slope language, Deed of Consolidation and Access Maintenance Agreement are to be completed set by the standards of the Solicitor.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Lexington Fields Subdivision

A discussion ensued pertaining to requesting a new traffic study due to an issue with site distances, SWM, updated NPDES permits, are there major or significant differences on the resubmitted plan constituting a need for a new subdivision plan, including added properties to gain access, lots that appear to be eliminated. York County courts granted 90 days for recording the plans. Supervisor Ryan said one of the conditions is an HOA agreement and to date there has been none submitted. Supervisor Ryan said the BOS needs to review these agreements carefully. Supervisor Decker said the plan appears to have major or significant differences or changes on it. Solicitor Shaffer said the BOS options are: 1) Is it a complete submission with SWM plan. 2) the courts are looking to see if the BOS extends extra time for people to complete things rather than deem

something incomplete or deny it, 3) the BOS has an obligation of perceiving good faith and it's the BOS' determination whether or not it is good faith 4) is there substantial change that constitutes a new plan and if so it would need to be resubmitted as a new plan. Solicitor Shaffer said denial could be based on being part of the same plan or give the opportunity to amend the plan to get rid of the substantial changes. Solicitor Shaffer said he has opinions on what the courts will or will not do but will not talk about them because whatever the BOS decides he will have to defend in court and that his legal opinions should be done in Executive Session. Solicitor Shaffer said to remember the decision is based on the SALDO from 2005 when the plan was originally submitted. He said the BOS has to determine when it is best to review and decide on Traffic Impact Studies, SWM plans, Sewage Plan Modules, etc. at Preliminary Plan submission or Final Plan submission as there could be more changes that are necessary from Preliminary Plan submission to Final Plan submission. Supervisor Decker said the matter should be addressed in an Executive Session.

Holly and David Byers, property owners of 11 Bypass Road, were present with questions and concerns regarding the impact of the subdivision to them and their property which is located at the entrance to the subdivision and proposed development. Mrs. Byers said they have recently updated their property and enjoy the location of their home and do not have any intention of moving or changing their property in any way.

Sturbridge Subdivision plan – An updated phasing schedule was submitted.

MUNICIPAL REPORTS

Solicitor– Solicitor Shaffer said he emailed Sharon Myers Paradise Twp. Attorney, regarding the BOS request for \$9,500 up front and the remaining balance of 20 equal payments in annual installments, her response was that she discussed this with her Board, the advised that the line of those paid out and those on 20 year payments was also drawn based on those who participated in Northern Regional Police and those who don't, Paradise Twp. is not willing to modify the offer because they feel it would be unfair to the other Municipalities who have already agreed to the payment plan. Solicitor Shaffer said legal ramifications on the matter can be discussed during the Executive Session.

A motion was made by Chairman Stonesifer to accept the Paradise Twp. original offer for repayment of funds.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion was carried.

Road Master-Supervisor Ryan reported the following:

Notice for stone bids needs to be placed in legal section of newspaper.

A motion was made by Chairman Stonesifer to place the Notice for stone bids in legal section of the Dillsburg Banner newspaper.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Notice for County Line Road paving bid needs to be placed in legal section of newspaper. Estimated cost of \$185,000 to \$214,000. From Mr. Shoop's property to Mountain Road and then from Whiskey Springs Road to the cul-de-sac. Supervisor Ryan some research is needed for the cul-de-sac before the work is completed because part of the area is on private property and not in the Twp. Engineer Brath said the road doesn't need widening. Discussion ensued on the projects to be completed and which ones were already paid. Supervisor Ryan said Liquid Fuels money is not enough to cover the cost for the road projects that money was needed from the General Fund and the projects were already budgeted. Supervisor Decker said there wasn't any additional money taken from the General Fund to cover the cost of the road projects. Vice Chairman Cummings said that was correct.

A motion was made by Chairman Stonesifer to place the Notice for County Line Road paving bid in legal section of the Dillsburg Banner newspaper.

Second by Vice Chairman Cummings.

Discussion: There was no discussion.

The motion carried.

Close Water Street – Discussion ensued on the need to order a bridge and not allow access to thru traffic as road is a safety concern.

A motion was made by Supervisor Sprigg to close Water Street from Hickory Road to Lake Lea Road open to local traffic only.

Second by Supervisor Ryan.

Discussion: There was no discussion.

The motion carried.

Supervisor Ryan said letters of noncompliance were sent out pertaining to ordinance violations. Supervisor Ryan said he spoke with Mr. Yutzy on Greenhouse Road and he was hoping his issue could be passed onto his builder for correction. Mr. Yutzy will become compliant.

Discussion ensued about the guardrail on Capitol Hill Road, the cost of materials, scheduling of the repair due to being damaged by a vehicle. Supervisor Ryan said all necessary supplies were ordered for the parks.

Road Closure Signs for W. Greenhouse Road - Supervisor Ryan said Road Closed signs need ordered for the West Greenhouse Road Bridge replacement project.

A motion was made by Supervisor Sprigg to order the necessary signs for the detour/routing of traffic for the West Greenhouse Road project.

Second by Supervisor Ryan.

Discussion: There was no discussion.

The motion carried.

Freightliner mirror repair – Supervisor Ryan said a bolt fell out of the passenger side mirror, the mirrors are heated and have motors in them to move them around. He said he has no idea of the cost as it has to go to a garage for the repair.

A motion was made by Supervisor Sprigg to authorize the repair of the mirror on the Freightliner truck.

Second by Supervisor Ryan.

Discussion: there was no discussion.

The motion carried.

Supervisor Ryan said the Stone Bid was sent out; the Twp. dump truck sold for \$2100 at sale. Supervisor Ryan said both parks passed the water testing and are open.

Parks & Rec. – both Franklin Twp. park and Ponderosa Park are open for the 2019 season. Supervisor Ryan said the cleaning lady was scheduled to clean restrooms 2 times per month and the P&R committee should notify her to begin cleaning for the 2019 season. Supervisor Ryan said all workorders for Ponderosa Park were filled.

Supervisor Ryan said the snow equipment has been serviced and put away, salt on hand is 50 tons, 50/50 mix on hand is 120 tons.

Gas cans needed – Supervisor Ryan said 2 – 5-gallon gas cans are needed for the mowers.

A motion was made by Vice Chairman Cummings to purchase 2 – 5-gallon gas cans for the Township mowers.

Second by Chairman Stonesifer.

Discussion: There was no discussion. **The motion carried.**

Glenview Road – Supervisor Ryan said the road is collapsing on Glenview Road, this appears to be a DAA problem, the concern is that water from the retention pond is bleeding into the stone bed, the infiltration has caused a sag in the pipe which could cause the pipe to break . Supervisor Ryan said there is a meeting scheduled to open the road and inspect the issue at hand, he said if it's determined the issue is caused by the retention pond an emergency Resolution is in place to get a work order to complete on and off road work on the right of way as long as the Solicitor gets the injunction to go thru for the work off right of way. Supervisor Ryan said he is in receipt of the bid to replace the 100-foot pipe with a liner that goes under the road. The cost to replace the pipe with the liner is \$29,000. Supervisor Ryan said he had 3 excavators look at the site and is currently waiting on another one, the cost is between for the excavator is between \$10,000 and \$15,000 depending on the pipe used. Discussion ensued on charges for off right of way work done to be paid back by the HOA.

A motion was made by Chairman Stonesifer to accept Resolution 2019-8 Establishing Dangerous Road Condition on Glenview Drive.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

A motion was made by Chairman Stonesifer to have the Solicitor file petition for emergency relief outside the right of way and submit expense bill to Franklin Glen HOA.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Ponderosa Storage building – Supervisor Ryan said a non-flammable storage building is needed at Ponderosa Park to store the mowers. He said he recommends H1564 storage unit be used for the storing of the cans.

A motion was made by Supervisor Sprigg to purchase H1564 storage unit for Ponderosa Park.

Second by Chairman Stonesifer.

Discussion: There wasn't any discussion.

The motion carried.

Discussion ensued regarding one of the Twp. trucks being rolled over in a ditch. Supervisor Ryan said that Supervisor Decker called Road Liaison Dave Sprigg to say that she thought the Roadmaster was covering up for a Twp. employee. Supervisor Decker said that was not true she did not say the Roadmaster was covering up for the employee, that her concern was the information should have been told to the Road Liaison. Supervisor Ryan said the road crew employees all have Class-A driver's license which is regulated by the state of PA and the Federal Government which means they are required to take random drug tests as well as other requirements for a Class-A license. Supervisor Ryan said paperwork was forward to Supervisor Decker on what constitutes a reportable accident and he asked if she received the paperwork. Supervisor Decker said she did but what happened with the truck was an incident and not an accident that there is a difference between the two things. Supervisor Ryan said that's ok, we'll get the tape out. Supervisor Ryan said that Supervisor Decker was accusing him of a crime by not doing what he is federally mandated to do which is properly report an accident. Supervisor Decker said she made the statement that it was an "incident" that should have been reported to the Road Liaison and that was all. Supervisor Ryan said that she was demonstrating an abuse of power by saying that the Roadmaster has to report to the Road Liaison for everything he does. Supervisor Ryan asked Supervisor Decker if she knew what the duties of the Roadmaster were as defined in the Roadmaster Job Description. He said she should know as she has copies of both the Roadmaster Job Description and the Employee Handbook. Supervisor Decker said this issue was being blown out of proportion.

Discussion continued on a piece of correspondence Supervisor Decker received in the mail that was addressed to her personally and not the BOS. Supervisor Ryan said he did a Right to Know Request to obtain a copy of the correspondence as the original copy he received was illegible and the copy of correspondence

he received under the Right to Know Request was marked "Confidential, To Naomi Decker". Supervisor Ryan said he told Supervisor Decker when she received the correspondence that if he was being accused of a crime the police should be called. He said the conversation was on speaker phone when he wasn't on working hours, Teresa and Pam heard the conversation take place including her response. Supervisor Ryan said he was accused of committing a crime in the correspondence. Supervisor Ryan said the BOS found everything he did to follow his duties as Roadmaster. Supervisor Ryan said while in Executive Session the BOS told Supervisor Decker not to introduce the correspondence into record at the BOS meeting, but Supervisor Decker went ahead and introduced the correspondence into record anyway. Supervisor Ryan said the correspondence was not addressed to the Twp. but to Naomi Decker. Supervisor Ryan said then Supervisor Decker told the Twp. Solicitor to send a letter to the individual who sent the correspondence. Supervisor Ryan said this is an abuse of power and that someone will be looking into the matter. Supervisor Decker said she instructed Mrs. Osman to send a letter to the Twp. but she was afraid it wouldn't be kept so Supervisor Decker told Mrs. Osman to send her copy of the letter. Supervisor Ryan said he believes there was a crime committed and if the attorney's findings show there was one committed he will seek impeachment.

Discussion ensued on Vice chairman Cummings concerns regarding the reporting of the issue with the plow truck. Vice chairman Cummings said he had no knowledge there was a situation until it became time to pay the bills and he saw a bill for \$815 for towing. He said a phone call should have been made to the Road Liaison to report the issue. Supervisor Ryan said there was never a concern before when towing was involved. Vice Chairman Cummings said his concern is the first time he was made aware there was a situation with the truck was when he saw a bill for towing, he said a phone call should have been placed to the Liaison making them aware of the situation that occurred at the time of the occurrence. A discussion ensued regarding an investigation done by Vice Chairman Cummings on Supervisor Ryan without notifying the other BOS members or Supervisor Ryan. Supervisor Ryan said once the concern is placed in public record then the Twp. is held accountable. Vice Chairman Cummings clarified that he was trying to answer a citizen's question from the floor pertaining to the break down of the Roadmaster's pay regarding the assistance at times, with the office staff. Vice Chairman Cummings said he felt there was an overall balance and that Supervisor Ryan's assistance was an asset to the Township staff.

Parks & Rec- Minutes were submitted.

Discussion ensued on the Roadcrew and Roadmasters duties to the P&R committee, he said neither one reports to the P&R committee and the requirement to complete work orders submitted from the P&R committee is ridiculous. Supervisor Ryan said he will be submitting a formal complaint to which he will get a response back. Supervisor Ryan said he is done being Roadmaster as of May 17, but he will remain a Supervisor. He said there is a big difference between a bad boss and being harassed.

Mower purchase – bid copy submitted by P&R with a recommendation to purchase on 3/19/2019.

A motion was made by Chairman Stonesifer to purchase the mower recommend by P&R of the quote \$9566.49 from Messicks.

Second by Supervisor Ryan.

Discussion: There was no Discussion.

The motion carried.

Planning Commission minutes were not submitted as indicated, Secretary Adams had some issues with her PC and wasn't able to complete a draft copy.

NEW BUSINESS

Twp. office-men's restroom, urinal handle replacement –

A motion was made by Chairman Stonesifer to replace the handle on the urinal in the men's restroom.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

PSATS proposed Resolutions, Bylaw Change and Officials nomination was submitted.

Request to purchase 2 file cabinets for the Secretary's office – Secretary Adams asked the BOS for 2 file cabinets to use in her office, 1 to replace an existing cabinet with a broken drawer and the other to use for additional space to begin the consolidating of septic forms into the property address files.

A motion was made by Chairman Stonesifer to purchase one 5 drawer file cabinet at the cost of \$159.99 to replace a broken file cabinet in the secretary's office.

Second by Supervisor Decker.

Discussion: Vice Chairman Cummings said he would donate a second file cabinet

Review Non-UCC building permit for roof repairs/replacements, residing, etc. Supervisor Sprigg said he had a concern about the fee being charged for repairs and replacement of roofs, etc., that it was terrible to charge the fee and place an added burden on the homeowners.

OLD BUSINESS

There was no old business at this time.

CORRESPONDENCE

Resignation letter received – A letter of resignation from the PC Board was received from Dana Taylor.

A motion was made by Chairman Stonesifer to accept resignation letter from Dana Taylor from the PC Board as of March 25, 2019.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

Advertising of PC Vacancy.

A motion was made by Chairman Stonesifer to advertise in the Legal Section of the Dillsburg Banner to fill the PC vacancy.

Second by Supervisor Ryan.

Discussion: There was no discussion.

The motion carried.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

The BOS went into Executive Session at

The BOS came out of Executive Session at 11:53 p.m. and the following actions was taken:

A motion was made by Chairman Stonesifer to accept Mike Ryan's resignation of Roadmaster effective May 17, 2019.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

A motion was made by Supervisor Sprigg to appointment Chairman Stonesifer as Office Liaison for the remaining term ending December 31, 2019.

Second by Vice Chairman Cummings.

Discussion: There was no discussion.

The motion carried.

Roadmaster advertisement

A motion was made by Chairman Stonesifer to advertise for a Roadmaster in the Legal Section of the Dillsburg Banner.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

ADJOURNMENT 11:57 p.m.

A motion was made by Chairman Stonesifer to adjourn.

Respectfully submitted,

Teresa M. Adams, Secretary