

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
January 9, 2019**

ROLL CALL

PRESENT:

Chairman Kevin Cummings
Vice Chairman David Sprigg
Supervisor Naomi Decker
Supervisor Michael Ryan
Supervisor Eric Stonesifer

ABSENT:

Solicitor Bret Shaffer
Engineer Phillip Brath
Secretary Teresa Adams

CALL TO ORDER:

The January 9, 2019 BOS Regular Meeting was called to order at 7:00 p.m. by Chairman Eric Stonesifer. The meeting was held at 150 Century Lane, Dillsburg, PA. Visitors in attendance please see attached sign-in sheet.

PLEDGE OF ALLEGIANCE AND PRAYER

Pledge of allegiance was led by Chairman Stonesifer and prayer was led by Vice Chairman Cummings.

APPROVAL OF MINUTES

Regular BOS Meeting Minutes December 12, 2018

A motion was made by Vice Chairman Cummings to accept the minutes of the December 12, 2018 meeting.

Second by Supervisor Ryan.

Discussion: Chairman Stonesifer said he was not absent from the meeting as indicated on the minutes. Vice Chairman Cummings said on page 3 under Subdivision and Land Development for Eichelberger plan needs to read that he "motion was made by Chairman Cummings to grant waiver". Supervisor Decker said she made a few revisions earlier in the day with the Secretary.

The motion carried.

BOS Special Meeting Minutes December 27, 2018

A motion was made by Chairman Stonesifer to accept the minutes of the December 27, 2018 Special Meeting.

Second by Supervisor Ryan.

Discussion: Vice Chairman Cummings said he was absent from this meeting.

The motion carried. Supervisor Sprigg and Vice Chairman Cummings abstained they were absent from the meeting.

PUBLIC COMMENT

There wasn't any public comment at this time.

ORGANIZATION REPORTS

Police - Chairman Sprigg said there were:

- 96 calls for the month of December
- 23 assist with ambulance
- 10 suspicious activity
- 3 safety calls
- 2 missing persons
- 2 noise disturbance
- 1 suicide
- 1 natural death
- 2 911 hang up calls
- 1 narcotics
- 1 fraud
- 53 traffic citations

- 6 animal calls

Fire - Chief McClintock reported the department responded to:

- 565 calls in 2018
- 23 calls in December 2018
- 9 calls in Franklin Township
- 126 calls in Franklin Township in 2018

Chief McClintock said the department participated in the annual Christmas tree lighting and the Pickle Drop. Chief McClintock said there is some training coming January 31, 2019 beginning at 6:00 p.m., called "Stop the Bleed". Sergeant Miller from Carlisle Police Department will be present and the class will be given by Geisinger/Holy Spirit. Chief McClintock said the training is to educate the citizens on what to do in the event of an active shooter or Hybrid Active Violence situation. Chief McClintock said he will provide information to the Township Secretary for distribution.

EMS – Advisory – Supervisor Ryan said as of December 29, 2019 the Township cost for services was \$10,115.00 versus \$30,000.00 in donations.

Supervisor Ryan said a letter was received by the Township for rebranding, the new name will be Geisinger Emergency Medical Services and Enrollment will be coming shortly.

DAA- a report was submitted.

Emergency Management- No report was submitted.

Route 15 Transportation – Engineer Brath said a meeting with Penn DOT, Supervisor Ryan, Representative Keefer and himself has been scheduled for January 23, 2019.

Engineer's Report- Engineer Brath submitted a report. Engineer Brath said permits have been received for the County Line Road project which will need end walls and head walls installed. Engineer Brath said he has submitted copies of the easement agreements and paper work to Solicitor Shaffer for review on the Water Street project.

APPROVAL AND PAYMENT OF BILLS

A motion was made by Vice Chairman Cummings to approve and pay the bills.

Second by Supervisor Ryan.

Discussion: Treasurer Williams asked which account to show trailer rental for hauling concrete blocks to the Township building, she said Supervisor Decker said she thought it should be listed as Equipment or something to do with Equipment. The BOS determined it was ok to list it as Treasurer Williams had it.

The motion carried.

TREASURER'S CORRESPONDENCE

Treasurers Report

A motion was made by Vice Chairman Cummings to accept the Treasurers report as submitted.

Second by Chairman Stonesifer.

Discussion: there was no discussion.

The motion carried.

Treasurers Memo

PSATS Pension Trust Approval –

A motion was made by Chairman Stonesifer to approve the Pension Trust.

Second by Supervisor Ryan.

Discussion: Solicitor Shaffer asked if he needed to review the plan or if it was same as prior year. Treasurer Williams said it was the same.

The motion carried.

BCO REPORT

A report was submitted.

ZONING OFFICER'S REPORT

A report was submitted.

#4 ADA Compliance issue – Supervisor Ryan said he is currently working on this issue to bring the railing and walkways into compliance.

SUBDIVISION AND LAND DEVELOPMENT

Goda/Fleming – This plan was withdrawn, approval letters for plan withdrawal were sent to both Mrs. Goda and Mr. and Mrs. Fleming.

Eichelberger Subdivision plan review – This plan is completed.

Williams Subdivision Plan – Time Extension Request was approved at a BOS Special Meeting on December 27, 2018 until March 31, 2019. An approval letter for the Time Extension was sent to Engineer Duffenbaugh and Clinton and Joan Williams. The BOS review plan submitted and found conditions from Engineer Brath's letter dated December 5, 2018 have been met or satisfied according to the letter. The NPDES permit has been received and the retaining wall extending into an area of steep slope has been corrected to meet requirements. Supervisor Decker asked if fee for parks and recreation was paid for the 1 new building lot. It was determined that it has not been paid.

A motion was made by Vice Chairman Cummings to grant conditional approval addressing the items listed in Engineer Brath's letter dated January 4, 2019 and to include the road improvement fees.

Second by Chairman Stonesifer.

Discussion: Supervisor Decker said to notate the parks and recreation fee is to be paid as well.

The motion carried. The plan is to be recorded at the York County Courthouse within 120 days.

Planning Module approval –

A motion was made by Supervisor Decker to approve the Planning Module as submitted.

Second by Supervisor Ryan.

Discussion: There was no discussion.

The motion carried.

MUNICIPAL REPORTS

Solicitor–Solicitor Shaffer requested an Executive Session to discuss 3 upcoming cases.

Road Master–Supervisor Ryan reported the following:

Ford Truck – was placed on Municibid with a reserve of \$10,000, there were no bids received. Supervisor Ryan said he would recommend trying to sell the truck locally by advertising in the newspaper without any reserve bids but to keep in mind the Township has the right of refusal on bids under the amount deemed acceptable.

Mowing – A discussion ensued on hiring a part-time seasonal employee for mowing. It was discussed it would be approximately \$10,000 cheaper to hire someone part-time. It was discussed the current part-time wages of \$18.00 per hour covered part-time employees removing snow. Supervisor Ryan said he suggests an hourly rate of \$16.00 per hour for mowing.

A motion was made by Chairman Stonesifer to authorize the Township Roadmaster, Mike Ryan to hire a Part-time Seasonal employee at the hourly rate of \$16.00 for the purpose of mowing the Township facilities.

Second by Supervisor Sprigg.

Discussion: Vice Chairman Cummings asked if the employee would use Township mowers and Township trucks and trailers to transport the mowers from site to site. Supervisor Ryan said they would have to use the Township mowers, trucks and trailers. Supervisor Ryan said the position is strictly for mowing that when they are done mowing they are done working for the day and can not be asked to perform other duties for the Township. **The motion carried.**

Recycle building repairs – Supervisor Ryan said the Recycle Building needs new rain gutters installed. Supervisor Ryan said he is looking into other uses for the Recycle Building but has to locate the grant paperwork. Since the funds for the center came from grant funding there are possible restrictions on the use of the building.

Road projects – W. Greenhouse Road is scheduled to begin second week of June and will be advertised as such.

County Line Road, Supervisor Ryan said the Township will need additional items for the project per the general permit of header walls, wing walls and stone baskets.

Hickory Road, Supervisor Ryan said reflectors have been installed at the intersections of Route 15 and Hickory Road and more reflectors may be needed at other locations.

Old culvert pipes, Supervisor Ryan said the Township has culvert pipes for disposal and asked the BOS if they could be put out for bid. The BOS said it would be ok to put the pipes out for bid.

ADA Compliance, Supervisor Ryan said he is working on making the entrances to the Township office ADA compliant, the signs have been installed, rubber patching has been placed at the end of each sidewalk to seal them and he's received 2 bids on the handrails needed. The bids received were from St. Mt. for \$4,400.00 and JGM in the amount of \$6,000.00. Supervisor Ryan asked the BOS if they would decide on which bid to accept to install the ADA compliance hand rails.

A motion was made by Vice Chairman Cummings to accept the bid from ST MT in the amount \$4,400.00 for the hand rails.

Second by Chairman Stonesifer.

Discussion: There was no further discussion.

The motion carried.

Parks & Rec- No report was submitted.

NEW BUSINESS

William Wessels submitted an application for a business sign. Mr. Wessels is looking to move his existing sign to another location on his property due to the state recently purchasing the land currently containing the sign.

A motion was made by Chairman Stonesifer to waive the fee for the sign due to the purchase of land by the state causing him to move the existing sign.

Second by Supervisor Ryan.

Discussion: There was no discussion.

The motion carried.

LGAC – The Township received a letter requesting confirmation that Supervisor Naomi Decker is the current Township Representative for this committee. Supervisor Decker said she hasn't been to their meeting in some time and would be willing to go if someone else were to go along with her as she was uncomfortable going to unknown places at night. Supervisor Decker said the meetings are usually held at different meeting places and are during the evening. Supervisors Decker said the topics are informative and worthwhile to attend.

A motion was made by Chairman Stonesifer to appoint Vice Chairman Cummings as the Township Representative for the LGAC.

Second by Supervisor Sprigg.

Discussion: There was no discussion.

The motion carried.

OLD BUSINESS

There was no old business at this time.

CORRESPONDENCE

Chairman Stonesifer said the following correspondence was received and reviewed by the BOS:

1. DEP letter of purged on-lot sewage permit applications for 2013
2. Geisinger Rebranding letter received
3. Dillsburg Community Fair Thank you letter received
4. Dillsburg Area Public Library Thank you letter received

PUBLIC COMMENT

Kathleen Gingrich – Mrs. Gingrich asked if the BOS had received an Annual Recycle Report, Treasurer Williams said she has not received one. Mrs. Gingrich asked if Thank you letters were sent, Secretary Adams said she has not received a list of the volunteers from Mrs. Trygg and that she has communicated with Mrs. Trygg about the list. Supervisor Ryan said he also has spoken with Mrs. Trygg and has not received a list of volunteers. Secretary Adams said she would send a follow up email to Mrs. Trygg and try to get the status of the list.

EXECUTIVE SESSION

The BOS went into Executive Session 8:20 p.m. and came out of Executive Session at 9:12 p.m. at which time,

A motion was made by Chairman Stonesifer to adopt the Conditional Use Hearing Application and the Zoning Hearing Application with the sworn statement and amendments as suggested by Solicitor Shaffer.

Second by Supervisor Ryan.

Discussion: There was no further discussion.

The motion carried.

ADJOURNMENT 9:15 p.m.

A motion was made by Vice Chairman Cummings to adjourn.

Second by Chairman Stonesifer.

The motion carried.