

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
January 10, 2018**

ROLL CALL

Present were Supervisors David Sprigg, Naomi Decker, Kevin Cummings, Eric Stonesifer and Michael Ryan. Also present were Solicitor Bret Shaffer, Engineer Phillip Brath, and Secretary Teresa Adams. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. Guests and visitors please refer to attached sign-in sheet.

PLEDGE OF ALLEGIANCE AND PRAYER

Chairman Cummings led the pledge of allegiance. Vice-Chairman Sprigg gave the opening prayer. The regular meeting was called to order at 7:01 p.m.

APPROVAL OF MINUTES

Board of Supervisors Regular Meeting – December 13, 2017

Motion: Chairman Cummings made a motion to approve the December 13, 2018 Regular meeting minutes.

Second: Vice Chairman Sprigg. The motion carried.

Board of Supervisors Re-Organization Meeting – January 2, 2018

Motion: was made by Chairman Cummings to approve the January 2, 2018 Re-Organization meeting minutes.

Second: Vice-Chairman Sprigg. The motion carried.

ORGANIZATION REPORTS

Police – Vice Chairman Sprigg noted that the calls year to date: 2017 vs 2016 in the township have gone up 6.22% majority of calls were mostly service calls.

Fire – Supervisor Ryan reported 16 calls in the Township.

EMS – A report was submitted.

1. Advisory Committee

Supervisor Ryan advised new Ambulance organization will be sending out membership applications end of February 2018 to begin as of April 1, 2018.

DAA – No report received.

Emergency Management – Mr. Fleming reported working on drill to take place early March 2018. New radios arrived. Advised are on same frequency as York County for communication. Mr. Fleming reported Wi-Fi in the building is working. Mr. Fleming also suggested to advertise classes on the web site or perhaps in a newsletter.

Route 15 Committee Meeting – Supervisor Ryan reported. He advised there will be a bridge project by the County on 194/Baltimore Road. He also mentioned there will be other projects along the Route 15 Corridor.

Engineer's Report

Engineer Brath submitted his monthly report and asked if there were any questions. The following was briefly discussed:

- Franklin Glen Stormwater Management. Copy of letter to be drafted to President of the Homeowners Association on the issue with the sediment pond.

PUBLIC COMMENT

Resident Bowers submitted letter with concerns about drainage from development and horse farm contaminating his property.

Resident Chris Caldwell advised of concern Township is not using enough mega hertz when broadcasting Emergency calls, advised should be using 800 mega hertz for high density areas, Mr. Fleming advised currently using 500 mega hertz and Chairman Cummings advised this is to go to 700 megahertz in the future.

APPROVAL AND PAYMENT OF BILLS

Motion: was made by Supervisor Decker to pay the bills.

Second by Chairman Cummings. The motion carried.

TREASURER'S CORRESPONDENCE

Motion: was made by Supervisor Decker to approve the treasurer's correspondence.

Second by Chairman Cummings.

Supervisor Decker inquired if current Treasurer's Bond was high enough to meet the current requirements, Treasurer Williams advised will go up again in March 2018, she recommended may want to increase it to \$1.5 million. Supervisor Ryan advised current bond should be enough to cover as the cost to purchase the new equipment will decrease the funds in the bank accounts to be under the limit of the bond. The Board agreed to revisit the Bond amount at March 2018 BOS meeting. The motion carried.

1. Treasurer's Report

Treasurer Pam Williams gave report.

2. Treasurer's Memorandum

Memo #9: pertaining to Escrow Funds

Discussion on how to set Escrow, Engineer Brath advised he sets this is a charge and the Treasurer sends bill

Memo #8: Treasurer Williams advised currently have SALDO plans in boxes and in the storage closet on shelves that are getting damaged, request to purchase plan racks for storage.

Motion: was made by Chairman Cummings to purchase additional plan racks.

Second: by Supervisor Stonesifer. The motion carried.

Memo #7: Office Equipment

Chairman Cummings suggest reach out to local Fire Companies see if any interest in old copier. Brian Fahey advised he would take an old computer.

Memo #1: Clauser bills

Enforcement letter to be resent via certified mail.

BCO REPORT

Land and Sea Services submitted report received by Supervisors.

ZONING OFFICER REPORT

A report was submitted by the zoning officer with the following:

- **Update to Road numbering guide** is still in process. Updates have been difficult due to corrections being made on correspondence received.
- **State requirement** of BCO to report and reimburse funds collected for State fees needs to be followed up to ensure this has been completed.
- **Zoning Officer computer** connection to printer has been corrected to allow printing.
- **RFD numbers** are not being used by some residents of the Township per the Postmaster.
- **882 Range End Road over-paving of driveway entrance was completed without a permit requires follow up.**
- **707 & 709 Range End Road** letter sent regarding obstructive overflow of lighting for noncompliance.
- **Old Cabin Hollow Road;** improper driveway cut; Enforcement letter sent requiring all violations be rectified includes Stormwater Management and Erosion and Sediment issues.
- **Spiece;** nothing new to report.
- **717 Range End Road;** letter/notice of violation to address Stormwater Management issues.
- **Walmar Manor MHP; proper procedures are being followed to be in compliance with building and zoning regulations.**
- **Harmony Bethel Church;** need conditional acceptance from BOS.

SUBDIVISION AND LAND DEVELOPMENT

Harmony Bethel Church – Board of Supervisors Contingent Approval on 1/10/18

Final Subdivision Plan for Harmony Bethel Church of God

B&L File: 1941.002.009

Township File 2017-08-16

Final Subdivision Plan dated 8/8/17, revised 12/21/17, Sheet 1 of 2 and 2 of 2;

Declaration of Easement for Tax Parcel 29-MB-50 & 29-MB-50A, undated, 7 pages;

Plan Approved with following Conditions:

1. Provide all filing fees, review fees, recording fee and other reasonable fees as required by the Township prior to recording the Plan. (Subdivision Ordinance No. 3-2009, amended 1-2012; Section 316.A.2.)
2. An easement agreement for access to Lot 1 and the proposed backup septic field should be recorded with the plan. The easement agreement should be reviewed by the Solicitor and found to be adequate, prior to recording.
3. Applicant shall have 90 days from date of BOS approval to complete all conditions of approval and obtain required signatures for recording the plan.

Access easements are under section 4.101.k.3

Easements in general are section 407.

Motion was made by Supervisor Stonesifer to approve with above conditions.

Second by Chairman Cummings. The motion carried.

Ronald and Kathleen Gingrich

Regarding action on plan

B&L File: 1941.002.006

Township File: 2017-05-03

Board of Supervisors review on 1/10/18

Final Minor Subdivision Plan

Waivers were approved:

1. The Applicant is requesting a waiver from SALDO Section 4.101.C.2.b requirement for the developer to improve the roadway to meet the minimum requirements or provide a fee to be placed in a road improvement fund.

Motion was made by Supervisor Ryan to waive for this subdivision fronting a State Road.

Second by Supervisor Stonesifer. The motion carried.

2. The Applicant is requesting a waiver from SALDO Section 4.101.C.2 & 315.A.6.a requirement for the dedication of land for widening the existing right-of-way to meet the minimum right-of-way standard of 60' ROW. I noted the setbacks were shown on the current plan with the minimum ROW standards.

Motion was made by Supervisor Ryan to waive for this subdivision fronting a State Road (with this setback condition implied as the condition is currently met on the plan).

Second by Supervisor Stonesifer. The motion carried.

Modify SALDO Section 301A SWM; time extension is good thru 2/21/2018.

Motion was made by Supervisor Stonesifer to table SALDO Section 301A.

Second by Chairman Cummings. The motion was carried.

Engineer Brath will provide the following language to Surveyor Todd Lyons for the cover sheet:

SALDO Section 4.101.C.2.b requirement for the developer to improve the roadway to meet the minimum requirements or provide a fee to be placed in a road improvement fund. Waived for this subdivision fronting a State Road.

SALDO Section 4.101.C.2 & 315.A.6.a requirement for the dedication of land for widening the existing right-of-way to meet the minimum right-of-way standard. Waived for this subdivision fronting a State Road conditioned on setbacks being from minimum ROW standard.

Hoffman

Need status update

Motion was made by Chairman Cummings to have solicitor send letter asking for status update.

Second by Supervisor Stonesifer. The motion carried

Hess

No representation present.

Motion was made by Chairman Cummings to advertise for deemed approval for 17- acre lot, plan submitted April 6, 2017.

Second by Supervisor Ryan. Discussion to have Solicitor write the advertisement for the Secretary to submit to the newspaper and for Solicitor to send letters to adjoining land owners. The motion carried.

Decker

Per conditions regarding to the sale of the land in question, a letter is needed by the Solicitor advising Township granted approval for sale of land.

REPORTS

Solicitor

1. LIBOR Suit

Solicitor Shafer advised there is a law suit for rate tampering on investments from August 2007 thru May 2010.

2. Subdivision procedures

Need clear procedures to follow.

Motion: was made by Supervisor Ryan for Solicitor Shafer to send Waivers, Denials, Conditional approvals, Approvals, Time Extensions, etc.

Second by Chairman Cummings. The motion carried.

Enforcement notices should be carbon copied to Solicitor and Engineer and filed by receiver name.

Solicitor Shafer request Executive Session at end of meeting.

Roadmaster

Supervisor Ryan gave the road report and advised there is Grant money available for low volume roads. He advised it would help Township to better maintain roads.

Motion: was made by Chairman Cummings to apply for Grant but withdrawn.

New Motion: was made by Chairman Cummings to review Grant options.

Second: by Vice-Chairman Sprigg. The motion carried.

Sherwood Forest

SWM infraction concern was unfound after investigation was completed by Supervisor Ryan.

Supervisor Ryan advised spring projects are laid out /waiting for contracts on vehicle purchase from dealers.

Parks & Recreation

Supervisor Decker reported on the Park & Recreation Board to hold Re-Organization meeting January 16, 2018.

OLD BUSINESS

Chairman Cummings advised the Veterans Memorial Bridge name has been recorded at York County Courthouse for a filing fee of \$25.50 which was paid by the Township.

NEW BUSINESS

1. RFP – Trash Haulers

Supervisor Ryan advised must be Township specific advised should include container sizes for 96 and 32 gallons, bags, recycling, should specify Township would like to retain its current recycling center. It was advised by the year 2020 recycling would be mandatory.

2. MS4/Sewage

Supervisor Ryan reported this project is complete, map completed, list of properties to be pumped every 3 years is updated.

3. New Meeting Room

No progress.

4. Steep Slope

Supervisor Ryan ask if passed as SALDO Regulation what happens? If deleted in Zoning does it become a moot point? Can it be implemented in both SALDO and Zoning? Engineer Brath advised on cleaning up Zoning to implement Steep Slope ordinance. Solicitor Shafer advised on having 1 article in Zoning or move to stand alone.

Supervisor Ryan advised stand alone doesn't hold up. Supervisor Sprigg had concerns with Section 400.8 wording. Discussion was tabled until February 2018 BOS meeting.

CORRESPONDENCE

1. Secretary Adams advised on Training literature that was received for new Township employees and officials, request to attend for her and Supervisor Ryan.

Motion: was made by Chairman Cummings for Secretary Adams and Supervisor Ryan to attend training.

Second by Supervisor Stonesifer. The motion carried.

PUBLIC COMMENT

1. Steve Clauser request copy of Steep Slope Ordinance, Chairman Cummings denied as still a work in progress.

2. Mr. Grove inquired on changing driveway to install septic system or is present location ok due to Grandfather clause.

3. Mr. Caldwell advised on using Grant and advised he is in favor of RFP.

EXECUTIVE SESSION

The Supervisors went into an executive session at 11:05 p.m. regarding personel. The Supervisors came out of the executive session at 11:37 p.m.

RE-ADJOURNMENT

Upon coming out of Executive Session; there were no decisions made during the Executive Session.

ADJOURNMENT

Motion to adjourn by Supervisor Stonesifer at 11:37 p.m.

Second by Supervisor Sprigg. The motion carried.

Respectfully submitted,

Teresa Adams
Franklin Township Secretary