

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
April 12, 2017**

ROLL CALL

Present were Supervisors David Sprigg, Naomi Decker, Kevin Cummings, Eric Stonesifer and Michael Ryan. Also present were Solicitor Bret Shaffer, Engineer Phillip Brath, and Secretary Nancy Zentmeyer. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. Guests and visitors are on the attached sign-in sheet.

PLEDGE OF ALLEGIANCE AND PRAYER

Chairman Cummings led the pledge of allegiance and gave the opening prayer.

BID OPENING – SINGLE SEAL COAT

Supervisor Ryan commented if the parking area will be done as this is an amendment to the bid documents and it was noted that they look at the bids first to see what they are. The prices are as follows:

Hammaker East - \$38,662.90 with the unit price of 84¢ per unit price
Martin Paving - \$45,127.10 with the unit price of 94¢ per unit price

For the double seal coating of the Century Lane parking area the prices are as follows:

Hammaker East - \$1.37 per unit price
Martin Paving - \$2.15 per unit price

Motion: Supervisor Ryan made a motion to accept Hammaker East at a cost of \$38,662.90 which also includes the Century Lane Park parking area. **Seconded** by Vice Chairman Sprigg. Chairman Cummings asked if the township is ok with Hammaker East since there was an issue last year. The motion carried.

APPROVAL OF MINUTES

Board of Supervisors Workshop Meeting, February 15, 2017

Motion: Supervisor Stonesifer made a motion to approve the February 15, 2017 Workshop meeting minutes. **Seconded** by Supervisor Ryan. Supervisor Decker noted on page 2 if Chairman Cummings has anything to add regarding Bob Eichelberger’s comments. It was noted that Chairman Cummings does not have an issue with the comments. On page 1 under Kathleen Gingrich, the first line the word “proposal” needs to be changed to “recommendation”. The motion carried.

Board of Supervisors Regular Meeting – March 8, 2017

Motion: Chairman Cummings made a motion to approve the March 8, 2017 Regular meeting minutes. **Seconded** by Supervisor Ryan. Supervisor Decker noted there were minor changes. It was noted under Rt. 15 of Organization Reports it is not the signal but the re-routing of the trucks. The motion carried.

ORGANIZATION REPORTS

Police – Supervisor Sprigg noted he had nothing to add to the report.

Fire – It was noted that no one was present to give the report, but a report was submitted.

EMS – There was no one present to give the report, but a report was submitted. It was noted that they are missing 16% of their calls. Supervisor Ryan questioned the mutual aid agreement. This needs to be addressed.

DAA – Minutes were submitted.

Emergency Management – There was no one present to give a report.

Route 15 Committee Meeting – Supervisor Decker stated that the next meeting will be held on April 20 in York. This meeting will be more general than just about Route 15.

Engineer's Report

Engineer Brath submitted his monthly report and gave the following updates:

- Century Lane Bridge: DEP has been contacted and they are about to review the application. They will be coming back with a deficiencies letter. It was noted that this also needs to be sent to the Fish and Wildlife Commission for the bog turtles. Engineer Brath noted that he will send that right away since our engineer last year did not do this. Supervisor Decker noted in the minutes there was a change from “water” to “stream bed”. It was ok to change that.
- Greenhouse Lane Bridge: preparing design and permitting for Greenhouse Road bridge repairs and will be consulting with DEP and PennDOT.
- Ponderosa Park: culvert design and calculations per requirements and will provide recommendations for installation. Supervisor Ryan wants to do this next month.
- Water Street Bridge: the other side of the bridge has been knocked out and the outside is crumbling at the edges. There are cracks and pieces are falling off. There is no visible rebar.

Supervisor Ryan indicated that in the mixed use area there are some traffic difficulties on the roadways which are being addressed and will update at next month's meeting.

PUBLIC COMMENT

Kathleen Gingrich, S. Mountain Road

Mrs. Gingrich stated that at the February 15th steep slope workshop she had provided to the township engineer documents and asked if he has been authorized to review. She questioned if they will be reviewed prior to the next workshop meeting. According to the November 2008 minutes the then engineer reviewed a home that was built in the steep slope area with the corrective measures. There was discussion on whether or not the documents will be reviewed prior to the next workshop meeting. Mrs. Gingrich stated that the township is ignoring the facts. The recommendation from the Planning Commission will continue to be reviewed by the Supervisors. Mrs. Gingrich asked why the recommendation from the PC is not on the website and when will it be put on the website. Chairman Cummings noted that once there is a final draft to be proposed it will go to a further workshop, advertised and a public hearing will be held. Mr. Bowers comments from the PC need to be provided also.

APPROVAL AND PAYMENT OF BILLS

Motion: Supervisor Stonesifer made a motion to pay the bills **Seconded** by Supervisor Decker. Supervisor Ryan noted that a pump needed to be replaced at the park. The motion carried.

TREASURER'S REPORT

Motion: Supervisor Decker made a motion to approve the treasurer's report. **Seconded** by Chairman Cummings. The motion carried.

In the treasurer's memo there was discussion on the website and it was noted that Latimore Township's website looks good and should be checked out.

The letter to the fire company is ready to be sent out.

The township needs to replace one of the trucks at a cost of approximately \$95,000.00. The old grader does not run and it was suggested to either bid or trade it in. The township does have the funds that can be allocated.

BCO REPORT

A report was submitted of the building permits issued for the month of March along with a breakdown of the fees.

ZONING OFFICER REPORT

A report was submitted. The zoning officer was questioned regarding the Miller property on Glenwood Road and what was the determination, a granny flat? Is the property owner coming in for a conditional use? (Note: on November 16, 2015 Mr. Miller went before the Zoning Hearing Board for a variance use to allow the lot to be used for two principal uses, this variance was denied.) It was noted that Mr. Miller needs to get a letter from the township and if this use is not corrected then it will go to the District Justice and then to the York County court. Mr. Miller had stated at a meeting that his septic is illegal and the rules need to be followed. Will our SEO accept an unapproved system? The granny flat and septic problem are 2 separate issues. It was noted that the SEO should be contacted to determine if it is an illegal septic system.

The zoning officer is requesting that the fee of \$125.00 be paid for his certification as a zoning officer through PAAZO.

Motion: Supervisor Stonesifer made a motion to allow the \$125.00 be paid for the certification. **Seconded** by Chairman Cummings. The motion carried.

At 30 Tuckahoe Road the property owner never received a driveway permit to blacktop a stone driveway. The contractor was warned. It was suggested to move ahead.

Track Builders on Range End Road is having work done and the large trucks have been running over township signs and ripping up yards. Supervisor Ryan has contacted Northern Clearing which is leasing from the property owner and is working on correcting the problem. There was discussion on if this is a dual use. This will be discussed with the Solicitor.

SUBDIVISION AND LAND DEVELOPMENT

There were no plans for discussion at this time.

REPORTS

Solicitor

1. New Fire Engine, Discussion with Attorney Caron (Eckert Seamans)

There was some concern regarding the agreement with Franklinton Fire Company and the new fire engine with the merger. It was questioned if there is anything the township needs to look at. It was noted that some contracts have provisions for mergers. Supervisor Decker asked for permission to contact Attorney Caron. Permission was given to Supervisor Decker.

2. Advertising Approval for Greenfield Conditional Use

Solicitor Shaffer stated that the township needs to advertise the notice since the original advertisement did not get into the Banner. The decision is locked in but the advertisement will be what the decision is and that anyone will have 30 days to appeal.

3. Set Date for Conditional Use Hearing

This is for an accessory building larger than 600 s.f. in the residential zoning district. It was decided to hold the hearing before the next regular meeting on May 10th at 6:30 p.m.

4. Set Public Hearing for Zoning Ordinance Amendments & Authorize Advertising

The YCPC has reviewed the amendments the township sent to them regarding home occupation, no-impact home based business and accessory dwelling unit. It was noted that YCPC recommends the amendment not be adopted as submitted. The 3 definitions need to be reviewed and granny flats also need to be addressed. This will be discussed at the workshop meeting.

Roadmaster

1. Rocky Ridge Road – Send Invoice to Insurance Company

It was noted that since the damage to the road has been repaired that the township should invoice for the damages to the Rocky Ridge Road bridge to the insurance to cover the cost of the repairs.

Motion: Chairman Cummings made a motion to send the invoice to the insurance company plus the wages of the employees. **Seconded** by Supervisor Ryan. The motion carried.

2. Haar's Crossing Parking Lot

A site inspection was done and it was noted that it is not feasible because of the sight distance. There could be 2 parking spots put in if placed in a different area. A pipe in the road will help keep the water flowing from Chainsaw.

3. Bridge at Ponderosa Park to Pavilion

It was noted that the engineer is working on the permit. A 48" pipe will be needed for the project.

Supervisor Ryan also noted that the road crew is cutting swales back to the road and rolling the edges for the maintenance to the roads.

Parks & Recreation

1. Trees at Ponderosa Park

The cutting of the trees at Ponderosa Park is moving along and the township is hopeful that the park can be open by Friday morning. There was discussion on blocking the wooded areas. It was noted that it may take an additional 5 days to finish the work, as there are still approximately 12 trees that need to come down.

2. Additional Park Usage Fees

The Park & Recreation Board has submitted additional fees for the use of the parks as follows: during tournaments charge for pavilion usage with Ponderosa at \$50.00 and Century Lane Park at \$100.00. Also with the tournaments to charge for the additional trash at \$50.00 at each park.

Motion: Vice Chairman Sprigg made a motion to accept the fee schedule from the Park & Recreation Board. Supervisor Ryan asked who cleans the kitchen, it was noted that the road crew is responsible for cleaning unless the kitchen was left in bad condition then the cleaning lady would do it. **Seconded** by Supervisor Stonesifer. The motion carried.

It was suggested that the park will stay closed until the contractor has completed cutting all of the trees.

OLD BUSINESS

1. Taping of Meetings

Supervisor Ryan made the comment that all meetings need to be taped.

NEW BUSINESS

1. Set Workshop Meeting for Employee Handbook

It was noted that the Supervisors also need to discuss the zoning revisions along with the employee handbook. After a brief discussion the workshop was scheduled for May 24 beginning at 6:30 p.m.

2. Building Inspector

Chairman Cummings stated that the township's building inspector Bob Shelly will no longer be working for the township as of June 1. Mr. Shelly did recommend 3 other services that he has worked with: Commonwealth Code Enforcement, Approved Code Services, and Land & Sea Services. It was noted that Land & Sea Services is out of Adams County and Mr. Shelly highly recommended them. A meeting will be set up to discuss their services.

CORRESPONDENCE

There was no correspondence to review at this time.

PUBLIC COMMENT

There was no public comment

EXECUTIVE SESSION

At 9:00 p.m. the Supervisors went into an executive session to discuss enforcement procedures with no action to be taken. The meeting was adjourned after the executive session.

Respectfully submitted,

Nancy Zentmeyer, Township Secretary