

**FRANKLIN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
July 13, 2016**

**ROLL CALL**

Present were Supervisors John Holder, David Sprigg, Naomi Decker, Kevin Cummings and Michael Ryan. Also present were Solicitor Bret Shaffer, Engineer Fred Heerbrandt, and Secretary Nancy Zentmeyer. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. The meeting was called to order at 7:00 p.m. Guests and visitors are on the attached sign-in sheet.

**PLEDGE OF ALLEGIANCE AND PRAYER**

Chairman Holder led the pledge of allegiance and Vice Chairman Cummings gave the opening prayer.

**BID OPENINGS – CIRCLE DRIVE DRAINAGE IMPROVEMENT PROJECT**

Bids were received for the Circle Drive Drainage Improvement Project as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Berkheimer Excavation	\$52,789.61
Remcon, Inc.	\$28,650.00
MacMor Construction	\$24,990.00
George & Sons	\$33,435.00
Conewago Excavating	\$33,117.00
Kinsley Construction	\$43,790.00

**Motion:** Supervisor Sprigg made a motion to award the bid to MacMor Construction in the amount of \$24,990.00. **Seconded** by Supervisor Ryan. The motion carried. Supervisor Ryan stated that the homeowner that lives near where this project is being done asked if the stones can be omitted from the spillway and have grass planted instead. Engineer Heerbrandt stated that this can be deferred.

**APPROVAL OF MINUTES**

**Board of Supervisors Regular Meeting – June 8, 2016**

**Motion:** Supervisor Ryan made a motion to approve the minutes from June 8, 2016. **Seconded** by Vice Chairman Cummings. Supervisor Decker stated that she made only a few minor changes. The motion carried.

**ORGANIZATION REPORTS**

**Police** – Supervisor Sprigg noted that he had nothing except that the calls are down.

**Fire** – Chief Whitzel from Franklintown Fire Company noted there were 6 calls in the township during the month of June. There was training this past weekend at the fire academy in Maryland.

Chief McClintock from Citizens Hose Co. #1 noted that there was only 1 call in the township during the month of June.

**EMS** – A report was given by Keith Heckert, EMS Operations Manager. There were 18 calls in the township for the month of June and there were 2 missed calls on June 28.

**DAA** – The minutes were received.

**Emergency Management** – There was nothing to report at this time.

**Transportation Committee, YCPC** – Mr. Will Clark from the York County Planning Commission is requesting that the township appoint someone to attend the transportation committee meeting. After a brief discussion it was noted that John Holder and Naomi Decker will attend.

### **PUBLIC COMMENT**

#### **Brian Fahey, Zoning Officer**

Mr. Fahey indicated that he had issued a zoning permit for a solar array for a township resident and noted that this type of construction could supply the township building with free electricity and no more electric bills. Vice Chairman Cummings suggested that perhaps a representative could come in or supply the township with the contract information on this.

#### **John Parzyszek, 3 Mary Drive**

Mr. Parzyszek stated that he lives in the Twin Hills development and commented on the weeds along the curbs and that the yellow lines by the curbs need repainting. This will be looked into.

### **APPROVAL AND PAYMENT OF BILLS**

The following bills were questioned - under the State Highway Fund the bill from Members 1<sup>st</sup>. That was for getting the motor replaced on the blower fan on one of the trucks at Freightliner of Harrisburg; under the Recreation Fund the bill from Walters Services, this is for the handicap port-a-potties. It was noted that the one at Ponderosa Park needs to be cancelled and that if Dillsburg Soccer wants it there they should pay the bill. The township would be responsible only during the winter months; under the General Fund the bill from Kocman Insurance is for the volunteers and the bill from Northern Safety is for the 2 containment barrels for the fuel tanks. It was noted in the Treasurer's memo that she needs to know whether or not to release the checks to the fire companies. After discussion it was decided that these monies were budgeted however next year the donations should be tied dollar for dollar with what the fire companies make in their fundraising events and up to what the township usually donates and that this should be made a condition.

**Motion:** Vice Chairman Cummings made a motion to pay the bills as presented. **Seconded** by Supervisor Decker. There was discussion regarding the fire company's cash account and their by-laws. It was suggested that the fire company send their bills to the township but it was noted that this needs to be discussed at budget time. It was noted that there are volunteers in the community willing to do the fundraising. Supervisor Decker suggested that until the tanker agreement is signed to hold the check. Solicitor Shaffer indicated that he has no problem with the agreement and that there should be no problem with them signing either. The motion carried.

### **TREASURER'S REPORT**

A report was submitted. The Treasurer also submitted a memo requesting permission to purchase another locking file cabinet to keep previous years files in her office that has banking, payroll information etc.

**Motion:** Vice Chairman Cummings made a motion to approve the purchase of an additional file cabinet. **Seconded** by Supervisor Sprigg. The motion carried.

Supervisor Ryan noted in the Treasurer's Report that the Century Lane Bridge is not eligible for the Transportation Improvement Program (TIP) because the bridge is less than 20' in length. Because municipalities have limited funding options, the PA Infrastructure Bank Loan (PIB) exists and the interest rate is 1.75%.

**BCO REPORT**

A report was submitted of the building permits issued for the month of June along with a breakdown of the fees. Supervisor Ryan commented on fines for people working without permits i.e. septic systems, cutting roads etc. This will be addressed in the future.

**ZONING OFFICER REPORT**

The zoning officer submitted his report. Chairman Holder questioned the comment made in the report regarding the files he is creating from permits if he has indicated that these files are either missing or destroyed. It was also noted that the township did pay him to lease the laptop but the information on the laptop was never given to the township.

**SUBDIVISION AND LAND DEVELOPMENT**

**Susan Heck, Waivers Requested**

Mr. Todd Lyons presented a sketch plan representing Mrs. Heck's property on Rocky Ridge Road along with 2 applications for consideration of modification from the SALDO. The requests are for the recreation fee and any road improvement fees. There was discussion on the road improvement fees and preventive maintenance on the roads. Solicitor Shaffer noted that the Board could address the waivers contingent upon the requests going before the Planning Commission. It was noted that this is more of a land swap vs. development. It was noted that there needs to be ordinance changes with both the zoning ordinance and the SALDO. There was mention of repealing the zoning ordinance. It was suggested to waive the requests provided it stays in the owner's names. Any further subdivision would enact the road improvement fees. This sketch plan and waiver requests are to be forwarded to the Planning Commission for their comments.

**Motion:** Supervisor Decker made a motion to send this to the Planning Commission for their comments on the 2 waivers. **Seconded** by Supervisor Ryan. The motion carried.

**REPORTS**

**Engineer**

**Bridge on Century Lane**

Engineer Heerbrandt stated in his review and modeling has revealed that without major modifications to the bridge and roadway approaches, the occasional roadway flooding cannot be eliminated. The problem is that the elevation of the roadway and floodplain north of the bridge is so low that the flood waters move around the bridge instead of under the bridge when the flood flows approach the 25-year storm elevation. Although a new box culvert will reduce flood depths on the road by several inches, it cannot eliminate the flood without rebuilding the road approach and installing a bridge span greater than the 15' span box culvert modeled. This is the largest single piece open bottom culvert available. A bridge and approach that would allow the flood to pass without overtopping the road would be significantly larger, since DEP would not allow the 100-year flood to increase more than 1' as a result of the bridge and approach improvements, this would most likely involve a deck type bridge and raising the road several feet over about 300' of its approach. The Board could install a 15'

span box culvert at a budget cost of \$110,000, install a 12' span box culvert for \$90,000 or repair the existing bridge, as described in the inspection report, at a cost of approximately \$35,000.

Engineer Heerbrandt stated that he needs direction on how to pursue the design. It was noted that the land use should be checked and that it is a large watershed.

**Motion:** Supervisor Ryan made a motion to have the engineer design the bridge for a 12' span box culvert. **Seconded** by Chairman Holder. The motion carried.

There was a brief discussion on the letter the township received from DEP regarding MS4 waiver. Engineer Heerbrandt indicated that there is still no impact but he will check his files and report back to the Supervisors.

### **Solicitor**

#### **Comcast Agreement**

Solicitor Shaffer noted that the contract will expire in November, 2017. He is working on a draft and this will be sent a year out. It was suggested to have Comcast either work with the Solicitor or 2 of the Supervisors. Solicitor Shaffer stated that the township is not locked into only one cable company regarding the franchise agreement. There was discussion on the possibility of setting up a public meeting. Also discussed was the increase in the infrastructure with it being passed onto the customers. This needs to cover the entire township.

#### **Sign Ordinance**

Solicitor Shaffer noted that he has been in contact with PSATS and they are forming a task force regarding the court decision with control content. There will be model ordinance.

#### **Police Contract**

Solicitor Shaffer is reviewing the charter and to do an evaluation as this is pension based. Vice Chairman Cummings stated that he wants all of the documents at the township office.

Chairman Holder at this time announced that the Supervisors held an executive session prior to tonight's meeting to discuss personnel matters.

#### **Executive Session**

An executive session will be needed for updates on a couple of cases.

#### **Road master**

Supervisor Ryan informed the Board that the truck should be done next week. County Line Road and Stone Head Road are being prepared for the seal coating. The 2002 F-550 needs tires. The issue on Greenhouse Road regarding water coming onto the property has been resolved as the homeowner's did sign a release with the township.

#### **Hiring of Part Time Employee**

Supervisor Ryan stated that during the interview for the part time employee the applicant asked for a starting wage of \$15.00 per hour, but currently part time employees are paid \$14.00 per hour.

**Motion:** Supervisor Ryan made a motion to bring on the part time employee at 0-40 hours per week at \$15.00 per hour. **Seconded** by Chairman Holder. The motion carried.

## **Park & Recreation**

Mr. Gingrich, Chairman of the Park & Recreation Board reported on a few items. The work on the flagpole at Century Lane Park is completed with the possibility of a light being installed, maybe a solar light. With regards to the water fountains Mr. Gingrich is getting the cost from Steve Morrett Plumbing. The work at the restrooms at Century Lane Park will be done, i.e. painting, cleaning, etc. during the winter months after they are shut down. All of the horseshoe posts will be painted and the shelter on Chainsaw Road is completed. The bridge abutment at Century Park will be concreted. Mr. Gingrich will contact Jim Maclay regarding the port-a-potty at Ponderosa Park. Mr. John Ross will be discussing the possibility of additional playing fields at the next Park & Recreation Board meeting.

## **OLD BUSINESS**

There was no old business to discuss at this time.

## **NEW BUSINESS**

### **Workshop Meeting**

It was decided to set the workshop meeting date to discuss the zoning ordinance and SALDO for July 27, 2016 beginning at 7:00 p.m.

Supervisor Sprigg informed the audience that the last 4 months the meetings have been running very late, until midnight or 1:00 a.m. and it has cost the township \$8,900+ for just the engineer and solicitor to be here until that time. This is unacceptable to have these long meetings. He wants this as part of the minutes.

## **CORRESPONDENCE**

### **Vanguard Cleaning Systems**

This correspondence was received and will be discussed during the budget meetings.

### **Municipal Map Publications**

The Supervisors had asked for more information but there was no formal motion made for the secretary to pursue this.

**Motion:** Chairman Holder made a motion to proceed with this publication. **Seconded** by Supervisor Sprigg. The motion carried.

## **PUBLIC COMMENT**

Mrs. Gingrich noted that she had sent information to the BOS for the steep slope workshop meeting. This will be copied and distributed.

## **EXECUTIVE SESSION**

At 10:00 p.m. the Board of Supervisors went into an executive session with no action to be taken. The Supervisors then adjourned the meeting.

Respectfully submitted,

Nancy Zentmeyer  
Township Secretary