

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
December 14, 2016**

ROLL CALL

Present were Supervisors David Sprigg, Naomi Decker, Kevin Cummings, Eric Stonesifer and Michael Ryan. Also present were Solicitor Bret Shaffer, Engineer Fred Heerbrandt, and Secretary Nancy Zentmeyer. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. Guests and visitors are on the attached sign-in sheet.

CONDITIONAL USE HEARING – ROBERT KOPPENHAVER – 6:30 P.M.

Chairman Cummings led the pledge of allegiance.

Mr. Koppenhaver, the applicant and Mr. Fahey, zoning officer were sworn-in. The property was posted and the hearing was properly advertised. Mr. Koppenhaver resides a 50 Rocky Ridge Road which is in the Residential zoning district and is proposing to construct a 40 x 50' accessory building. He is requesting a conditional use from Section 203.C.1. It was noted that he meets the criteria from Sections 203.3.1, 203.F.3, 203..G.4a-f and 203.H.2. The building height will be less than 25' and the property is 8.77 acres. This will not be a commercial use, as it is for the storage of his equipment. There will be electric but no water. The stormwater management plan has been approved by the township's engineering firm. The use will not change.

Motion: Chairman Cummings made a motion with the conditions that with any other owner of this property the use does not change and the stormwater management plan is approved. **Seconded** by Supervisor Stonesifer. The motion carried.

Chairman Cummings closed the hearing at 6:42 p.m.
The Regular Meeting opened at 7:02 p.m.

PLEDGE OF ALLEGIANCE AND PRAYER

Chairman Cummings led the pledge of allegiance and gave the opening prayer.

APPROVAL OF MINUTES

Board of Supervisors Regular Meeting – November 9, 2016

Motion: Supervisor Stonesifer made a motion to approve the November 9, 2016 regular meeting minutes. **Seconded** by Chairman Cummings. The motion carried.

Board of Supervisors Budget Meeting – November 3, 2016

Motion: Supervisor Stonesifer made a motion to approve the November 3, 2016 budget meeting minutes. **Seconded** by Chairman Cummings. The motion carried.

Board of Supervisors Budget Meeting – November 16, 2016

Motion: Chairman Cummings made a motion to approve the November 16 budget meeting minutes. **Seconded** by Supervisor Stonesifer. Supervisor Decker noted on page 2 at the bottom it should read "Circle Drive" and the last paragraph needs re-worded which has been given to the Treasurer to correct. The motion carried.

Organization Reports

Police – Supervisor Sprigg noted that it is the same as last month and that the calls went up 45% from October 2015 to October 2016, which includes service calls. There are still multiple burglaries in the area and some arrests have been made.

Fire – It was noted that one report has been submitted for both fire companies.

EMS – A report was submitted with it noting 26 calls in the township for the month of November. There was 1 missed call during this time period. It was noted that 3 part-time staff members have been hired.

DAA –The minutes were received.

Emergency Management – There was nothing to report at this time.

Route 15 Committee Meeting – There is nothing new to report at this time.

Engineer's Report

1. Bridge on Century Lane

Engineer Heerbrandt indicated that he had received an email response from DEP with a status report. The application has been logged in and is currently in the administrative review and then it will be passed on to do the technical review. There is no indication on when the township will see the permit. All of the bid documents and specifications have been prepared.

2. Circle Drive Drainage Project

The Circle Drive drainage project is complete. An inspection has been done and the elevation has been re-checked. Supervisor Ryan noted that the swale at Lobar's has been completed.

There was a question on the engineer's bill regarding the billable hours for Lorin Stough. It was noted that it was for the review of the planning module. The Supervisors requested that the engineering bills be done on a 30-day billing out.

PUBLIC COMMENT

There was no public comment at this time.

APPROVAL AND PAYMENT OF BILLS

There was discussion on the Hammaker East bill regarding the extra cost. The seal coating bid amount was for 57,323 s.y. and they applied 61,838 s.y. They have metered machinery and instead of reading the amount at the end of each road it was read at the end of the project. The overage is being charged a lower rate of 60¢ instead of the 78¢ that was charged in the bid amount.

Motion: Chairman Cummings made a motion to pay the bills with the exception of Hammaker East. **Seconded** by Supervisor Stonesifer. It was suggested to send Hammaker East a letter with an explanation. The motion carried.

TREASURER'S REPORT

Motion: Supervisor Decker made a motion to accept the Treasurer's Report. **Seconded** by Supervisor Ryan. The motion carried. There was discussion on the following items:

- 1) setting the meeting date to adopt the 2017 budget. It was decided to schedule the meeting for Tuesday, December 27, 2016 at 12 noon and to advertise it with any other business;
- 2) Supervisor Ryan went to the Franklinton Borough meeting to discuss the yearly payment from the borough for the fire engine. The agreement is not with the borough but with the fire company so the borough sends the money to the fire company and then they send it to the township. It was noted that the money needs to be received before the end of the year;
- 3) PennDOT Pavement preventive Maintenance workshop is being held at PSATS and it was suggested that someone should attend.

Motion: Supervisor Decker made a motion to have Supervisor Ryan attend this workshop. **Seconded** by Supervisor Stonesifer. The motion carried.

- 4) the revised receipt was discussed regarding the compensation with regards to recording documents at the courthouse and approved by the Supervisors.;
- 5) an update was given on the notary class and receiving the Notice of Appointee letter; and
- 6) there was a discussion on information from Will Clark for a multi-motor fund for 2017/2018 and it was asked if it could be used for the Century Lane bridge or Water Street bridge. It was decided to leave this alone.

BCO REPORT

A report was submitted of the building permits issued for the month of November along with a breakdown of the fees.

ZONING OFFICER REPORT

The zoning officer submitted his report. The last paragraph of the report indicates getting MS Word copy of the zoning ordinance and SALDO and any other ordinances. It was suggested to send a letter to KPI for these documents. The township is waiting for information from Tiffany Crum regarding Range End Road.

SUBDIVISION AND LAND DEVELOPMENT

Sofia Pearlman Subdivision Plan

It was noted that there is nothing to discuss at this time.

REPORTS

Solicitor

Conditional Use Hearing – Set Date

An application for a conditional use hearing was received. The hearing is set for January 11, 2017 beginning at 6:30 p.m.

Cohen Law Group

Solicitor Shaffer handed out a letter he received from the Cohen Law Group offering free legal assessment regarding cable, wireless, and broadband issues. It was noted that they do an audit to see if the township is entitled to fees. Solicitor Shaffer will reach out to the law firm to see exactly what is being offered.

Executive Session

An executive session will be needed after the meeting.

Roadmaster

Supervisor Ryan noted that the fuel depot has been completed and to run electric the township received an estimate from Leer Electric of \$2,100.00. The restrooms have been closed for the winter. DAA has been contacted regarding placing flags on hydrants during snow plowing season.

Credit Card Amounts

There was a discussion on moving the credit limits on the credit cards the road crew has. Currently Gary Ocker has \$1,000.00 on his card and Ron May has \$500.00. It was decided to make Ron's card limit at \$1,000.00 and have Gary Ocker and Bob King at a \$250.00 limit each.

Parks & Recreation

Supervisor Decker had nothing to report as the meeting was cancelled. It was mentioned a cleaning service for both of the restrooms at the parks. The township did receive a letter from DEP regarding the water at the parks and the start-up procedure. It was noted that the recreation sign at Twin Hills needs to be replaced or taken down.

OLD BUSINESS

There was nothing to discuss under old business at this time.

NEW BUSINESS

New Copier Quotes

The township received a lease quote from Toshiba for a new copier at a cost of \$150.21 per month plus \$27.00 for the maintenance agreement. It was noted that if the township purchased the copier instead of leasing it would be approximately \$2,000.00 less. The copier would be set up for both of the office employees to copy from their computers and to also scan.

Motion: Chairman Cummings made a motion to lease the Toshiba copier. **Seconded** by Supervisor Stonesifer. The motion carried.

Extension of Snow Workers Advertisement

After a brief discussion it was decided to advertise for helpers to snow plow for 2 more weeks.

Set Time for Re-Organization Meeting

It was noted that the re-organization of January 3, 2017 will begin at 7:00 p.m.

CORRESPONDENCE

Trugreen 2017 Service Agreement

The township received a renewal service agreement for the area around the township building. After a brief discussion it was decided to not renew this agreement for next year.

L.A.B.S Cost Analytical Services for 2017

This proposal is for the water testing at the township parks. It was noted that the cost has not increased from last year. This is a requirement for testing the well water as per DEP.

Motion: Chairman Cummings made a motion to renew the L.A.B.S. Cost Analytical Services for 2017. **Seconded** by Supervisor Stonesifer. The motion carried.

PSATS Act 44 Disclosure Statement (Pension Plan)

This statement covers the administrative, actuarial, investment and advisory services that are provided to the township's pension plan. Finding the disclosure form adequate for the purposes of Act 44, PSATS is asking that the township adopt it and place it in our pension file for future reference. This will also be placed on the township's website.

Motion: Supervisor Stonesifer made a motion to adopt the disclosure statement of Act 44. **Seconded** by Chairman Cummings. The motion carried.

Other Correspondence

The township received correspondence from the HDH Group regarding Network Risk Insurance Coverage, also known as cyber liability. This is insurance the township has never had before and this will be looked into.

The Humane Society sent a letter indicating that since the township does not contract with them that they cannot take strays from the township.

PUBLIC COMMENT

Tim Williams, Baron & Loguidice

Mr. Williams introduced himself and noted that information had been submitted to the township regarding being considered for the position of township engineer. This information has been given to the Supervisors for their review.

EXECUTIVE SESSION

In the executive session, the Supervisors acknowledged that they received the letter dated November 17, 2016 from the law offices of Johnson Duffie which stated that they were withdrawing their plan, regarding the Sofia Pearlman Plan.

ADJOURNMENT

The meeting was adjourned.

Respectfully submitted,

Nancy Zentmeyer
Township Secretary