

MEETING #1 MINUTES

September 14, 2015

The outstanding items listed on the Treasurer's Memo from the September 9, 2015 Board of Supervisors (BOS) were addressed. These included outstanding balances on accounts receivables and discussion on a Grant Writing class.

Discussion was also held on the Northern York Regional Police information that Dave Sprigg presented to the BOS. A lot of the increase was salary increases and health insurance. Naomi made a motion to give Dave the authority as our representative to vote on the proposed police budget as presented. Don seconded the motion and all were in favor.

Budget discussions began with the Recreation Budget for 2016. Pam reviewed with the BOS her discussion with Ron Gingrich and Gary Ocker concerning a list from 2015 Budget preparations entitled Franklin Township-Recreation Fund, Proposed Capital Improvement Projects. Pam reviewed the list and Ron and Gary's responses. The Century Lane Park walking track/paving project will be done this year according to Gary. Don stated the rest of these would be carried over to 2016 budget preparations. Pam stated that the Capital Improvements budget for 2015 included a roof for Ponderosa Park with a quote of \$10,950 and lightning rods for the Ponderosa Park with an approximate cost of \$2,000 (based on the lightning rod costs for Century Lane Park of \$2,000). Don Lerew said that Terry Dougherty was never notified he got the bid on the roof and that's why it was never done. Don thought Ron was going to seek other bids. John also stated that any paving projects should not be procrastinated due to the fluctuation in prices. The other project is to start the walking path project at Ponderosa Park. This project was to cut out and place a stone base on only in 2015 with tar and chip or blacktop to be completed in 2016. Naomi suggested that the Recreation Committee discuss these projects tomorrow night at their meeting and then review these figures again at the next budget meeting on September 30, 2015. There hasn't been any money spent to date in 2015 for Capital Improvements.

A review was made of the actual income and expenses for January through August 2015 as well as the projected income and expenses for 2015. Pam stated she carried budget numbers to 2016 from 2015 until a figure was determined for each line item. Dave asked Pam how she arrived at the projected figure. Pam said she took the actual figure through the end of August, divided it by eight, multiplied it by four and then added that to the actual year-to-date figure. Dave asked why the Rec Fees were so high this year and Pam explained it was due to Lobar having \$5,050 and Jones having \$1,000 in rec fees year to date. Each line was reviewed and a 2016 budget number was decided on for each income and expense item.

et expenses. Currently, the township pays for a year round. The Dillsburg Soccer Association gave us a check for \$200 last year towards the approximate time period that they used them when our regular bathrooms are not open. The supervisors decided that they only wanted the porta potties in the parks when our regular bathrooms are not open instead of year round. Our regular bathrooms are opened on April 1 and closed on November 1 so we would have a porta potty in each park from November 1 to April 1 of each year (during the winter months since ours are closed during that time). If the soccer association would like to have porta potties at the park for any time the township doesn't provide them, the board decided they would have to incur the expense. Pam was instructed to call Walters Services to find out about removal and delivery of the porta potties and also how billing would be handled if the soccer association wants them there at other times. Would Walters bill them directly or would the billing go through us and we have to rebill? Pam called Walters and they said that they could bill them directly for the time period they want them in the parks for use by soccer teams. Pickup and delivery would be made at no charge upon our notification as to when we want them taken out and put back in.

Pam asked the BOS if the lines Contribution from General Fund and Contribution from Recreation West were actually supposed to be transferred from those accounts to the Recreation Fund. Naomi said the Contribution from Recreation West of 15 is just the balance left from what was contributed to the Contribution from Recreation West of 15 account. Discussion was held on the Contribution from General Fund line. There has always been money transferred as rec fees alone would not cover the recreation expenses. The roof project was probably part of the \$15,755 in the Contribution from General Fund line for the 2015 budget. Tar and chip or blacktop for the parking lot and all of the items on the Proposed Capital Improvement Projects list from last year will have to be included except for Century Lane Park walking track/paving project which will be done this year.

Naomi stated that the township should pay for the walking track paving project at Century Lane Park (to be completed soon) out of the Recreation West of 15 funds. When the bills come in for that project, money should be transferred from Recreation West of 15 funds to the Recreation account to pay that bill. She said we should pay for recreation projects out of Recreation West of 15 until that money is depleted.

Pam is also going to check on the actual figure that is in 454.15 Stone. The Parts-Mower line item amount was raised to \$1,500. Lawn & Field Treatments used to be done and in the budget but for the last few years but recently have not been done/included. John stated if it would be done, it would need to be done by a professional due to liability issues. It was decided to have our road crew apply a Weed & Feed type product with a spreader. This line was increased to accommodate for that expense. Discussion was held on Waste Management prices and if they are going to go up for 2016. Pam will call Waste Management and ask them.

ifference between 405.50, Miscellaneous Charges
54.35, Park Expenses Other (under Recreation and
Culture). The 405 prefix is for Secretary/Clerk (administrative expenses) and the 454
prefix is for Park Expense, Other according to the Chart of Accounts listing in the PA
Governor's Center for Local Government Services booklet. Park Expenses Other was
reduced to \$200.

Memorial Tree Expense was raised due to the price increase when purchasing trees.
Equipment Rental was also raised from \$100 (2015 Budget) to \$300.

Discussion was held on the \$382.02 spent last year in Professional Fees (Lyons
Surveying). Don said it was trying to prove what land was ours. Don said we own the
detention pond and John asked where the sheds were and there are trees planted, who
owns that? Don said either that is Twin Hills or the schools. There were questions as to
where we own and what we mow.

Naomi will call Ron in the morning to let Ron know what they will be discussing at the
Recreation meeting tomorrow night.

The first round of budgeting was completed for the 2016 Recreation budget.

The next budget meeting was set **for 6:00 PM on 9/30/15** before the 7:00 PM workshop
meeting for that same date. Naomi said to notify Nancy that it has to be advertised that
way. If needed, the budget will also be worked on after the workshop meeting. Gary
Ocker was notified.

The meeting adjourned at 7:00 PM

Pam Williams