

**FRANKLIN TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING  
January 5, 2015**

**CALL TO ORDER**

Supervisor Lerew called the meeting to order at 7:02 p.m. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, Pennsylvania.

**ROLL CALL**

Present were Supervisors Donald Lerew, John Shambaugh, John Holder, and David Sprigg. Also present was Secretary Nancy Zentmeyer. Visitors are listed on the attached sign-in sheet.

**PLEDGE OF ALLEGIANCE AND PRAYER**

Supervisor Lerew led the Pledge of Allegiance and gave the opening prayer.

**APPOINTMENT OF TEMPORARY CHAIRMAN**

**Motion:** Supervisor Shambaugh made a motion to appoint Supervisor Lerew as temporary Chairman. **Seconded** by Supervisor Sprigg. The motion carried.

**APPOINTMENT OF CHAIRMAN**

**Motion:** Supervisor Shambaugh made a motion to appoint Supervisor Lerew as Chairman of the Board of Supervisors. **Seconded** by Supervisor Sprigg. The motion carried.

**APPOINTMENT OF VICE CHAIRMAN**

**Motion:** Supervisor Shambaugh made a motion to appoint Supervisor Holder as Vice Chairman of the Board of Supervisors. **Seconded** by Chairman Sprigg. The motion carried.

**APPOINTMENT OF SOLICITOR**

**Motion:** Supervisor Shambaugh made a motion to appoint Mr. Bret Shaffer as Township Solicitor at the rate of \$115.00 per hour. **Seconded** by Vice Chairman Holder. The motion carried.

**APPOINTMENT OF ENGINEER**

**Motion:** Vice Chairman Holder made a motion to appoint William F. Hill & Associates as Township Engineer with the rates that were submitted. **Seconded** by Chairman Lerew. The motion carried.

**APPOINTMENT OF TRAFFIC ENGINEER**

**Motion:** Supervisor Shambaugh made a motion to appoint Jim Cullison with Larson Design for 2015 with the fees submitted and on an as needed basis. **Seconded** by Vice Chairman Holder. The motion carried.

**APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER**

**Motion:** Supervisor Shambaugh made a motion to appoint Vincent Elbel as SEO with the rates that were submitted. **Seconded** by Supervisor Sprigg. The motion carried.

**APPOINTMENT OF SECRETARY**

**Motion:** Chairman Lerew made a motion to appoint Nancy Zentmeyer as Township Secretary for 2015 with a salary of \$18.25 per hour and will include the BCO duties. **Seconded** by Supervisor Shambaugh. The motion carried.

**APPOINTMENT OF TREASURER**

**Motion:** Chairman Lerew made a motion to appoint Pam Williams as the Township Treasurer for 2015 with a salary of \$17.25 per hour. **Seconded** by Vice Chairman Holder. The motion carried.

**APPOINTMENT OF ROADMASTER**

**Motion:** Chairman Lerew made a motion to appoint Gary Ocker as the Township Roadmaster for 2015 with a salary of \$23.25 per hour. **Seconded** by Vice Chairman Holder. The motion carried.

**APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR & ASSISTANT MANAGEMENT COORDINATOR**

**Motion:** Supervisor Shambaugh made a motion to appoint Laurin Fleming as the Township's Emergency Management Coordinator for 2015 at the same rate of pay of \$300.00 per year. **Seconded** by Chairman Lerew. The motion carried.

**Motion:** Supervisor Shambaugh made a motion to appoint Larry Harbold as the Township's Assistant Management Coordinator for 2015 at the same rate of pay at \$250.00 per year. **Seconded** by Supervisor Sprigg. The motion carried.

**APPOINTMENT OF BCO**

**Motion:** Supervisor Shambaugh made a motion to appoint Nancy Zentmeyer as the BCO for 2015 with compensation included with secretarial salary. **Seconded** by Chairman Lerew. The motion carried.

**APPOINTMENT OF BUILDING INSPECTOR**

**Motion:** Supervisor Shambaugh made a motion to appoint Bob Shelly as the township's building inspector with the rates submitted for inspection fees. **Seconded** by Chairman Lerew. The motion carried.

**APPOINTMENT OF ZONING OFFICER**

**Motion:** Vice Chairman Holder made a motion to appoint Caroll Myers as the Zoning Officer for 2015 at a rate of \$16.25 per hour. **Seconded** by Supervisor Shambaugh. The motion carried.

**APPOINTMENT OF CODE ENFORCEMENT OFFICER**

**Motion:** Supervisor Shambaugh made a motion to appoint Caroll Myers as the Code Enforcement Officer for 2015 at a rate of \$16.25 per hour. **Seconded** by Chairman Lerew. The motion carried.

**APPOINTMENT OF VACANCY BOARD CHAIRMAN**

**Motion:** Supervisor Shambaugh made a motion to appoint Kevin Cummings as the Vacancy Board Chairman for 2015. **Seconded** by Supervisor Sprigg. The motion carried. Chairman Lerew noted that he thanked Mr. Cummings for the way he handled the resident that disrupted the December BOS meeting.

**APPOINTMENT OF NORTHERN YORK COUNTY REGIONAL POLICE DEPARTMENT COMMISSIONER AND ALTERATE**

**Motion:** Supervisor Shambaugh made a motion to appoint Supervisor Sprigg as the Northern York County Regional Police Department Commissioner. **Seconded** by Chairman Lerew. The motion carried. **Motion:** Supervisor Shambaugh made a motion to appoint Vice Chairman Holder as the Northern York County Regional Police Department Commissioner Alternate. **Seconded** by Supervisor Sprigg. The motion carried.

**APPOINTMENT OF DELINQUENT TAX COLLECTOR**

**Motion:** Supervisor Shambaugh made a motion to appoint J.P. Harris Associates, Inc. as the Delinquent Tax Collector for 2015. **Seconded** by Vice Chairman Holder. The motion carried.

**APPOINTMENT OF TOWNSHIP DELEGATES TO STATE ASSOCIATION CONVENTION**

**Motion:** Supervisor Shambaugh made a motion to retain all Supervisors and Township Secretary as delegates to the State Association Convention. **Seconded** by Chairman Lerew. The motion carried.

**APPOINTMENT OF TOWNSHIP VOTING DELEGATE TO STATE ASSOCIATION CONVENTION**

**Motion:** Supervisor Shambaugh made a motion to appoint the Township Secretary as the voting delegate to the State Association Convention. **Seconded** by Supervisor Sprigg. The motion carried.

**APPOINTMENT TO ZONING HEARING BOARD**

It was noted that Mr. John Flanagan's position on the Zoning Hearing Board is up and has been attempted to contact him to see if he wishes to be appointed to another term.

**Motion:** Supervisor Shambaugh made a motion to table this until the next regular monthly meeting. **Seconded** by Chairman Lerew. The motion carried.

## APPOINTMENT TO PARK & RECREATION BOARD

**Motion:** Supervisor Shambaugh made a motion to appoint Geri Novesal to the Park & Recreation Board for a 5-year term. It was noted that Andrea Crouse has requested not to service another term. Ms. Crouse's term will be tabled at this time. **Seconded** by Vice Chairman Holder. The motion carried.

## APPOINTMENT TO DAA

**Motion:** Chairman Lerew made a motion to reappoint Lewis Albert to the Dillsburg Area Authority. **Seconded** by Vice Chairman Holder. The motion carried.

## WAGES

### **Full Time Road Crew**

**Motion:** Supervisor Shambaugh made a motion to set the wage for Ronald May at \$20.55 per hour and for Robert King at \$18.50 per hour for 2015. **Seconded** by Chairman Lerew. Supervisor Sprigg suggested bringing Mr. King's salary up to be more in line with the other road crew workers. There was a brief discussion. Supervisor Shambaugh withdrew his motion. **Motion:** Supervisor Sprigg made a motion to set the wage for Robert King at \$18.70 per hour. **Seconded** by Vice Chairman Holder. The motion carried. **Motion:** Supervisor Sprigg made a motion to set the wage for Ronald May at \$20.55 per hour. **Seconded** by Chairman Lerew. The motion carried.

### **Temporary Employees**

**Motion:** Supervisor Shambaugh made a motion to set the wage for Temporary Employees the same at \$13.75 per hour for 2015. **Seconded** by Chairman Lerew. The motion carried.

### **Hourly Wages & Benefits for Working Supervisors**

**Motion:** Supervisor Shambaugh made a motion to set the wage at \$17.50 per hour for working Supervisors. **Seconded** by Chairman Lerew. The motion carried.

## EMPLOYEE BENEFITS

**Motion:** Supervisor Shambaugh made a motion to have the employee benefits the same for 2015 as they are this date. **Seconded** by Vice Chairman Holder. The motion carried.

## SET DATES FOR SUPERVISORS MEETINGS FOR 2015

**Motion:** Supervisor Shambaugh made a motion to set the Supervisors' meeting on the second Wednesday of each month beginning at 7:00 p.m. **Seconded** by Chairman Lerew. The motion carried with Vice Chairman Holder opposing.

## ESTABLISH MILEAGE REIMBURSEMENT RATE

**Motion:** Chairman Lerew made a motion to set the mileage reimbursement rate as set by the IRS at 57.5¢ and to be modified at any time for 2015. **Seconded** by Vice Chairman Holder. The motion carried.

**DESIGNATE TOWNSHIP BANKS & DEPOSITORIES**

**Motion:** Supervisor Shambaugh made a motion to retain Members 1<sup>st</sup> Federal Credit Union as the Township bank and depository. **Seconded** by Supervisor Sprigg. The motion carried.

**SUPERVISOR LIAISONS**

**Road Department**

**Motion:** Supervisor Sprigg made a motion to appoint Supervisor Shambaugh as the Road Department Liaison. **Seconded** by Chairman Lerew. The motion carried.

**Administrative Department**

**Motion:** Supervisor Shambaugh made a motion to appoint Vice Chairman Holder as the Administrative Department Liaison. **Seconded** by Supervisor Sprigg. The motion carried.

**CONVENTIONS, SEMINARS & MEETINGS HELD OUTSIDE THE TOWNSHIP OFFICE**

**County Convention**

**Motion:** Supervisor Shambaugh made a motion to authorize all Supervisors and Appointed Officials to attend the County Convention and Employees on a case by case basis. Also a reimbursement of fees, expenses and mileage and the meeting fee not to exceed \$50.00 for the Supervisors. **Seconded** by Chairman Lerew. The motion carried.

**State Convention**

**Motion:** Supervisor Shambaugh made a motion to authorize all Supervisors, Appointed Officials, Township Secretary, Treasurer, and Road master to attend the State Convention and other Employees on a case by case basis. Also to be reimbursed for fees, expenses and mileage. **Seconded** by Supervisor Sprigg. The motion carried.

**Seminars**

**Motion:** Supervisor Shambaugh made a motion to authorize all Supervisors and Elected & Appointed Officials, Employees be able to attend seminars, to pay mileage, fees and expenses with prior approval on a case by case basis. **Seconded** by Supervisor Sprigg. The motion carried.

**Meetings Held Outside Township Office**

**Motion:** Supervisor Shambaugh made a motion to authorize all Supervisors, Appointed and Elected Officials attend meetings held outside the Township office and also all Employees with prior approval to attend meetings. **Seconded** by Chairman Lerew. The motion carried.

**SET TREASURER'S BOND**

**Motion:** Supervisor Shambaugh made a motion to set the Treasurer's Bond at \$1,000,000.00 for 2015. **Seconded** by Vice Chairman Holder. The motion carried.

**POLICY FOR PAYMENT OF BILLS**

**Motion:** Supervisor Shambaugh made a motion that the current policy of paying the bills remains the same for 2015. **Seconded** by Supervisor Sprigg. The motion carried.

**RESOLUTION FOR ESTABLISHING CERTAIN FEES**

**Motion:** Supervisor Shambaugh made a motion to adopt Resolution No. 1-2015 establishing certain fees for the township to operate. **Seconded** by Chairman Lerew. The motion carried.

**OTHER BUSINESS**

It was noted that Supervisor Sprigg has supplied the Supervisors with a draft ordinance and asks that they review it and if they have comments or changes to note them on the draft copy. Under P. it is noted that it should be one foot candle and under R. he needs input. This will also be discussed with the township solicitor.

Mr. Rick Hoffman asked if the stakes that have been placed along the road at the Zeigler property on Central View Road can be removed. They have been placed in the township's right-of-way. Supervisor Shambaugh also noted that all of the township roads need to be 20' wide.

Roadmaster Ocker stated that he needs to purchase chains for the Case Loader at a cost of \$1,015.00 a pair.

**Motion:** Supervisor Shambaugh made a motion to authorize the Roadmaster to purchase the chains. **Seconded** by Vice Chairman Holder. The motion carried.

**ADJOURNMENT**

**Motion:** Supervisor Shambaugh made a motion to adjourn the meeting at 7:56 p.m. **Seconded** by Supervisor Sprigg. The motion carried.

Respectfully submitted,

Nancy Zentmeyer  
Township Secretary