

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
September 25, 2014**

CALL TO ORDER

Present were Supervisors Donald Lerew, John Shambaugh, Naomi Decker and David Sprigg. Also present was Michelle Coover. The meeting was called to order at 7:00 p.m. at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA. Guests and visitors are on the attached sign-in sheet.

Chairman Lerew opened the meeting and immediately went into Executive Session for personal issues. The meeting reconvened at 7:15 p.m.

Chairman Lerew asked if there was anything that needed to be brought up before starting to discuss the budget. Supervisor Decker stated that the last meeting minutes of September 18, 2014 needs to be corrected and approved because the bank is waiting on them.

The corrections to be made are found in the third paragraph to read as follows: Chairman Lerew stated that the meeting is being held for personnel issues. The meeting was advertised. After consideration the Board found it in the best interest of the Township to terminate the employment of Kim Shoffner as the Township Treasurer and BCO effective immediately.

And after the third motion the following paragraph should read as follows: It was noted that a meeting needs to be arranged to inform Mrs. Shoffner of the Boards decision. The Board agreed she would be paid for the full day. There needs to be assurance that all records, keys, etc. are returned, then her final paycheck can be issued.

Motion: Supervisor Decker made a motion to approve the minutes with the corrections. **Seconded** by Supervisor Sprigg. The motion carried. Supervisor Shambaugh abstained because he did not attend the meeting.

Motion: Supervisor Decker made a motion to correct a technical error in the third paragraph of the September 18, 2014 meeting minutes changing the word personal to personnel. **Seconded** by Chairman Lerew. The motion carried. Supervisor Shambaugh abstained because he was not present at the meeting.

Discussion on the budget began with questions on Code #310.65 Administration tax fund refund and its origin.

Supervisor Sprigg asked about #361.32, Engineering Fee Reimbursement and if all of the charges have been charged back to the contractor.

411.57 and 471 and 472 is listing the same expense twice. This will be checked into.

The website and its maintenance were discussed and will be further discussed at the next meeting.

Chairman Lerew asked about setting up another budget meeting. It was decided to set the next budget meeting for October 13, 2014 at 7:00 p.m.

ADJOURNMENT

Motion: Supervisor Decker made a motion to adjourn the meeting at 9:20 p.m. **Seconded** by Supervisor Sprigg. The motion carried.

Respectfully submitted,

Naomi Decker
Township Supervisor