

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION MEETING
January 5, 2009**

CALL TO ORDER

Supervisor called the meeting to order at 6:03 p.m. The meeting was held at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, Pennsylvania.

ROLL CALL

Present were Supervisors Donald Lerew, John Shambaugh, Naomi Decker, Gary Brown and Ed Campbell. Also present was Secretary Nancy Zentmeyer. Visitors are listed on the attached sign-in sheet.

PLEDGE OF ALLEGIANCE AND PRAYER

Supervisor Lerew led the Pledge of Allegiance and Prayer.

APPOINTMENT OF TEMPORARY CHAIRMAN

Supervisor Lerew served as Acting Temporary Chairman.

APPOINTMENT OF CHAIRMAN

Motion: Supervisor Campbell made a motion to nominate Supervisor Lerew as Chairman of the Board of Supervisors. **Seconded** by Supervisor Shambaugh. The motion carried unanimously.

APPOINTMENT OF VICE CHAIRMAN

Motion: Supervisor Brown made a motion to nominate Supervisor Shambaugh as Vice Chairman of the Board of Supervisors. **Seconded** by Chairman Lerew. The motion carried unanimously.

APPOINTMENT OF SOLICITOR

Motion: Supervisor Brown made a motion to nominate Stacey MacNeal from Katherman, Heim & Perry as Township Solicitor for 2009 with compensation at a rate of \$120.00 per hour. **Seconded** by Vice Chairman Shambaugh. The motion carried with Supervisor Decker opposing as there were decisions by the Solicitor that Supervisor Decker did not agree with.

APPOINTMENT OF ENGINEER

Motion: Supervisor Campbell made a motion to nominate KPI Technology as the Township Engineer for 2009 with the rates as submitted. **Seconded** by Vice Chairman Shambaugh. The motion carried with Supervisor Decker opposing.

APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER

Motion: Supervisor Brown made a motion to nominate KPI Technology with Gil Picarelli as the SEO for 2009. **Seconded** by Chairman Lerew. Supervisor Decker questioned whether the Township receives the perc and probe test results. It was noted the Township does receive these documents. The motion carried with Supervisor Decker opposing.

APPOINTMENT OF SECRETARY

Motion: Vice Chairman Shambaugh made a motion to appoint Nancy Zentmeyer as Township Secretary for 2009 with a salary of \$35,050.00. **Seconded** by Supervisor Decker. The motion carried unanimously.

APPOINTMENT OF TREASURER

Motion: Supervisor Brown made a motion to appoint Phyllis Emlet as the Township Treasurer for 2009 with a salary of \$18.25 per hour. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

APPOINTMENT OF ROADMASTER

Motion: Chairman Lerew made a motion to appoint Gary Ocker as the Township Roadmaster for 2009 with a salary of \$22.00 per hour. **Seconded** by Supervisor Decker. The motion carried unanimously. Supervisor Decker questioned the 25¢ increase and that maybe something could be done later.

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR & ASSISTANT MANAGEMENT COORDINATOR

Motion: Supervisor Brown made a motion to appoint Laurin Fleming as the Township's Emergency Management Coordinator for 2009 and Larry Harbold as the Township's Assistant Management Coordinator. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously. It was noted that South Mountain Church is used as a station for the EMA. There was discussion on the rate of pay. This was being checked into.

Motion: Supervisor Brown amended his motion to include the rate of pay for Mr. Fleming at \$300.00 per year and Mr. Harbold's rate of pay at \$250.00 per year.

APPOINTMENT OF ZONING OFFICER

Motion: Supervisor Decker made a motion to appoint Brian Fahey as the Township's Zoning Officer at a wage of \$18.25 per hour. **Seconded** by Supervisor Brown. The motion carried unanimously.

APPOINTMENT OF VACANCY BOARD CHAIRMAN

Motion: Supervisor Brown made a motion to appoint Patrick Hepner as the Vacancy Board Chairman for 2009. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

APPOINTMENT OF NORTHERN YORK COUNTY REGIONAL POLICE DEPARTMENT COMMISSIONER AND ALTERATE

Motion: Vice Chairman Shambaugh made a motion to appoint Chairman Lerew as the Northern York County Regional Police Department Commissioner and Supervisor Campbell as the Alternate for 2009. **Seconded** by Supervisor Brown. The motion carried unanimously.

APPOINTMENT OF DELINQUENT TAX COLLECTOR

Motion: Supervisor Brown made a motion to appoint J.P. Harris Associates, Inc. as the Delinquent Tax Collector for 2009. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

APPOINTMENT OF TOWNSHIP DELEGATES TO STATE ASSOCIATION COVENTION

Motion: Vice Chairman Shambaugh made a motion to retain all Supervisors and Township Secretary as delegates to the State Association Convention. **Seconded** by Supervisor Brown. The motion carried unanimously.

APPOINTMENT OF TOWNSHIP VOTING DELEGATE TO STATE ASSOCIATION CONVENTION

Motion: Supervisor Brown made a motion to appoint the Township Secretary as the voting delegate to the State Association Convention. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

APPOINTMENT TO PARK & RECREATION BOARD

Supervisor Decker asked the Road master if he would be willing to serve on the Park & Recreation Board. Mr. Ocker noted that he would check and get back to the Board.

Motion: Supervisor Campbell made a motion to appoint Naomi Decker to a 5-year term on the Park & Recreation Board. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

APPOINTMENTS TO THE PLANNING COMMISSION

Motion: Vice Chairman Shambaugh made a motion to re-appoint Rob Edwards and Robert Yerger to 5-year terms on the Planning Commission. **Seconded** by Supervisor Campbell. The motion carried unanimously.

APPOINTMENT TO THE ZONING HEARING BOARD

Motion: Vice Chairman Shambaugh made a motion to re-appoint Art Bert to a 3-year term on the Zoning Hearing Board. **Seconded** by Chairman Lerew. The motion carried unanimously.

APPOINTMENT OF TOWNSHIP AUDITOR

No action is needed at this time.

WAGES

Full Time Road Crew

Motion: Supervisor Brown made a motion to increase Mr. Ronald May's wage of \$19.50 per hour and to increase Mr. Robert King's wage to \$16.75 per hour. **Seconded** by Vice Chairman Shambaugh. Supervisor Decker again wished that it would be 50¢ per hour. The motion carried unanimously.

Temporary Employees

Motion: Supervisor Brown made a motion to retain the wage for Temporary Employees the same at \$13.50 per hour. **Seconded** by Chairman Lerew. The motion carried unanimously.

Recommendation to Board of Auditors, Hourly Wages & Benefits for Working Supervisors

Motion: Vice Chairman Shambaugh made a motion to retain the wage at \$17.50 per hour. **Seconded** by Chairman Lerew. The motion carried unanimously.

EMPLOYEE BENEFITS

It was noted that the employees are requesting an additional holiday of the day after Thanksgiving.

Motion: Supervisor Campbell made a motion to approve the request for the additional holiday of the day after Thanksgiving. **Seconded** by Chairman Lerew. The motion carried unanimously. Mrs. Emlet stated that she does get paid for ½ day on holidays.

SET DATES FOR SUPERVISORS MEETINGS FOR 2009

Motion: Vice Chairman Shambaugh made a motion to approve the Supervisors' meeting on the second Monday of each month beginning at 7:00 p.m. **Seconded** by Chairman Lerew. The motion carried unanimously.

ESTABLISH MILEAGE REIMBURSEMENT RATE

Motion: Supervisor Brown made a motion to approve the mileage reimbursement rate as set by the IRS to 55¢ for 2009. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

DESIGNATE TOWNSHIP BANKS & DEPOSITORIES

Motion: Vice Chairman Shambaugh made a motion to retain Members 1st Federal Credit Union and M&T Bank as the Township bank and depository. **Seconded** by Chairman Lerew. The motion carried unanimously.

SUPERVISOR LIAISONS

Road Department

Motion: Chairman Lerew made a motion to retain Vice Chairman Shambaugh as the Road Department Liaison. **Seconded** by Supervisor Decker. The motion carried unanimously.

Administrative Department

Motion: Chairman Lerew made a motion to retain Supervisor Brown as the Administrative Department Liaison. **Seconded** by Vice Chairman Shambaugh. The motion carried with Supervisor Decker opposing as she feels this is not needed.

CONVENTIONS, SEMINARS & MEETINGS HELD OUTSIDE THE TOWNSHIP OFFICE

County Convention

Motion: Supervisor Brown made a motion that all Supervisors and Elected Officials to attend the County Convention and Employees on a case by case basis and reimbursement of fees, expenses and mileage.

Motion: Supervisor Brown amended the motion to include the appointed officials and established the fee of \$50.00 for attending Supervisors. **Seconded** by Supervisor Campbell. The motion carried unanimously.

State Convention

Motion: Supervisor Brown made a motion that all Supervisors, Elected Officials, Township Secretary, Treasurer, and Road master to attend the State Convention and other Employees on a case by case basis and to be reimbursed for fees, expenses and mileage. **Seconded** by Supervisor Campbell. The motion carried unanimously.

Seminars

Motion: Supervisor Brown made a motion that all Supervisors and Elected & Appointed Officials, Employees with prior approval be able to attend seminars, to pay mileage, fees and expenses on a case by case basis. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

Meetings Held Outside Township Office

Motion: Vice Chairman Shambaugh made a motion that all Supervisors and Elected Officials attend meetings held outside the Township office and also all Employees with prior approval are able to attend meetings. **Seconded** by Supervisor Brown. The motion carried unanimously.

SET TREASURER'S BOND

Motion: Vice Chairman Shambaugh made a motion to set the Treasurer's Bond at \$1,100,000.00 for 2009. **Seconded** by Chairman Lerew. The motion carried unanimously.

POLICY FOR PAYMENT OF BILLS

Motion: Supervisor Brown made a motion that the current policy of paying the bills continue with no late fees being charged. **Seconded** by Vice Chairman Shambaugh. The motion carried unanimously.

AUDITORS RATE OF PAY

Motion: Vice Chairman Shambaugh made a motion that the Township Auditors be paid the current rate of pay. **Seconded** by Chairman Lerew. The motion carried unanimously.

OTHER BUSINESS

Fee Schedule

Vice Chairman Shambaugh brought up a comparison of fee between other municipalities. It was suggested that the Township may want to consider increasing fees for 2009. This will be placed on the agenda for next Monday's meeting.

EMA

Vice Chairman Shambaugh suggested that since the EMA is using South Mountain Church and storing equipment there that the Solicitor should do an agreement.

Inventory List

Vice Chairman Shambaugh requested that all department heads submit an inventory list. It was noted that there are inventory lists that are given to the auditors each year. The only list the Township does not have is from the EMA. Mr. Fleming will be contacted to provide the Township with a list.

ADJOURNMENT

Motion: Supervisor Brown made a motion to adjourn the meeting at 6:56 p.m. **Seconded** by Vice Chairman Shambaugh. The motion carried.

Respectfully submitted,

Nancy E. Zentmeyer
Township Secretary