

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
August 11, 2008**

CALL TO ORDER

Present were Supervisors Donald Lerew, John Shambaugh, Naomi Decker, Gary Brown and Edward Campbell. Also present were Solicitor Stacey MacNeal, Engineer Tim Knoebel, and Secretary Nancy Zentmeyer. Visitors are on the attached sign-in sheet. The meeting was called to order at 7:34 p.m. at the Franklin Township Municipal Building, 150 Century Lane, Dillsburg, York County, PA.

PLEDGE OF ALLEGIANCE AND PRAYER

Chairman Lerew led the Pledge of Allegiance and also gave the opening prayer.

APPROVAL OF MINUTES

1. Board of Supervisors Regular Meeting, July 14, 2008

Motion: Vice Chairman Shambaugh made a motion to approve the minutes July 14, 2008 as submitted. **Seconded** by Supervisor Campbell. The motion carried with Supervise Decker abstaining.

APPROVAL AND PAYMENT OF BILLS

Motion: Vice Chairman Shambaugh made a motion to pay the bills as submitted on the bill list. **Seconded** by Supervisor Brown. The motion carried unanimously.

TREASURER'S REPORT

Motion: Vice Chairman Shambaugh made a motion to approve the Treasurer's Report as submitted. **Seconded** by Chairman Lerew. The motion was carried unanimously.

1. Purchase of Desk

It was noted that Mrs. Emlet would like to purchase a desk to replace the furniture which is now in her office.

Motion: Vice Chairman Shambaugh made a motion to approve the purchase of a new desk for Mrs. Emlet at a cost of \$459.00. Supervisor Campbell asked for discussion on the assembly of the desk. It was noted that the highway department would be able to assemble the desk. **Seconded** by Chairman Lerew. The motion carried unanimously.

ORGANIZATION REPORTS

1. Police – Chairman Lerew noted that there was no meeting this month.

2. Fire – Mr. Tony Baker from Citizens Hose #1 was present and gave the following report: there were 2 calls in Franklin Township for the month of July which equals out to 6.5% manpower for the calls. There was discussion on the safety trailer which is used to teach children about fire safety.

3. EMS – Ms. Traci Cook presented the report for the EMS for Franklin Township. In the month of July there were a total of 26 calls. 23 were medical and 3 were for motor vehicle accidents. The total

calls to date are 97. The laptops are in and will be picked up sometime next week. The membership drive is over and there will be a report on this next week. Supervisor Decker at this time thanked Ms. Cook, the Fire Company and EMS for the excellent service provided for her husband.

4. DAA - There was nothing to report at this time.

5. Emergency Management – Mr. Robert Yerger noted that there are no events at this time but they are preparing for a drill to be held on September 27th at 8:30 a.m. at the Carroll Township Municipal Building.

6. NYCRCP Transportation – Supervisor Brown noted that in regards to the Implementation Agreement that in mid July proposals were requested and a contract should be awarded sometime in September.

7. Ad-Hoc Committee - It was noted that there was no meeting in July but the next meeting will be held tomorrow August 12th at the Township Building.

SUBDIVISION AND LAND DEVELOPMENT

It was noted that there are no time extensions on plans for this month. There was some discussion on the status of the Derby Farms plan.

1. Albert & Janet Glenn, Subdivision Plan, Sewage Planning Module

Engineer Knoebel noted that this plan is located on Whiskey Springs Road. The subdivision plan was approved by the Board of Supervisors it is noted that the applicant needs to submit a sewage planning module. The modules have been signed and can be forwarded to DEP.

Motion: Vice Chairman Shambaugh made a motion to approve the sewage planning module for the Albert & Janet Glen subdivision plan.

2. Miller's Crossing, Subdivision Plan, Sewage Planning Module

Engineer Knoebel noted that the Township has not received the Component 4B from YCPC which is needed to be submitted along with the sewage planning module. This will be looked into. The hydrogeologic study was completed.

Motion: Vice Chairman Shambaugh made a motion that the sewage planning module be approved conditioned that the Township receives approval from YCPC. **Seconded** by Supervisor Campbell. The motion carried unanimously.

REPORTS

Engineer

1. Capitol Hill Road Bridge Update

Engineer Knoebel noted that the work is ready to start with the possibility of starting this week. The contractors are ready to go. The road will need to be closed for approximately 48 hours and notice will need to be advertised on the Township's cable channel and website. It was also noted that any fees regarding this project from the Engineer should be forwarded to Solicitor MacNeal.

2. Ponderosa Park Update

Engineer Knoebel noted that this work will be advertised this week and the bid opening will be held at the September Supervisors meeting. The bid packets will be available for purchase at KPI's office.

Solicitor

1. Charitable Contributions

Solicitor MacNeal noted that this is an update revision (draft) from last month. Supervisor Decker questioned #2 on the draft regarding the specific dollar amount. It was noted that what the Township offers an organization is what they receive.

Motion: Vice Chairman Shambaugh made a motion to adopt this as a policy for the budget. **Seconded** by Supervisor Campbell. Vice Chairman Shambaugh suggested that this also be posted on the website. Vice Chairman Shambaugh asked if there is state legislation in regards to the emergency services? Solicitor MacNeal will check into this.

2. Executive Session

Solicitor MacNeal will give an update on pending litigation at Executive Session.

Building Permit & Zoning Officer

1. Overcash's Property

Mr. Fahey noted that an architect did submit plans to convert the building to the 2007 UCC non-commercial 'utility use only'. The township building inspector, Bob Shelly has reviewed the plans and gave approval. The signs will be coming down. Supervisor Decker did question the use of the building.

2. County Line Road, Pool Issue

A complaint was received regarding a pool on County Line Road that has no fence. The resident complaining has small children and is concerned for their safety. The owner notes that this pool is pre-UCC. Supervisor Campbell questioned whether the pool is grandfathered since it is pre-UCC. Solicitor MacNeal noted that this is a private dispute and that a letter be sent with a strong recommendation. Supervisor Campbell noted that he has a problem with this and Vice Chairman Shambaugh agreed since this issue pre-dates the ordinance/code.

3. Zoning Permit Application

Mr. Fahey indicated that he would like to start using the zoning permit application that was revised by Solicitor MacNeal.

4. Scotch Pine Road

A complaint was received regarding a sand mound system on Scotch Pine Road leaking raw sewage. Mr. Fahey contacted the Township's SEO to inspect.

5. Young's Mobile Home Park

Mr. Russ Goodling was sent a letter to properly install house numbers for each of the homes in the park. There was an incident where a mobile home could not be located. Mr. Goodling indicated he will inform the residents and has agreed to do this.

6. Joseph's Machine Shop

Mr. Fahey noted that he has not yet received any correspondence from the County, DEP or US Army Corps of Engineers regarding this property. It was noted that the wetlands were not encroached. It was suggested that the Township get a new set of plans.

7. Dog Complaint

There is a dispute regarding the number of dogs at a property in the Township. The problem is being corrected. Solicitor MacNeal suggested that the kennel ordinance should be reviewed.

8. Building Expansion

Mr. Fahey suggested that with the Township expanding the municipal building that it includes a small office for the NYRPD. Mr. Fahey handed out the 2007 annual report from the NYRPD.

9. Demolition Permits

It was again discussed the issue of demolition permits being issued in the Township. Mr. Fahey indicated that it is a requirement from Labor & Industry and that the Township should be issuing these permits. It was noted that a demolition permit is needed for commercial buildings. Mr. Fahey indicated that he would issue the permits at no cost. It was noted that this is a gray area. Vice Chairman Shambaugh stated that the Township should not be doing this. Solicitor MacNeal stated that the Township should consider Mr. Fahey's input as there could be some ramification with the Labor & Industry audit.

Road master

Vice Chairman Shambaugh noted the Road master's report is on file at the Township office.

1. Turn Back of Brittany Lane (PennDOT)

Correspondence was received from PennDOT inquiring if the Township would participate in the Turnback program. Brittany Lane is only 1,223' in Franklin Township. Vice Chairman Shambaugh noted that he is not in favor of this and if the Township did take it over is it up to their standards. Supervisor Decker agreed.

2. Driveway Permit, John Flanagan

Mr. Flanagan of 1221 S. Mountain Road is requesting to put a second driveway on his property but the driveway would access off of Water Street. Mr. Flanagan currently has 17+ acres. The existing driveway off of Water Street is for field access only. Mr. Flanagan asked if he could leave the culvert and install a driveway. Roadmaster Ocker was not sure if the field access qualified as a driveway.

Motion: Vice Chairman Shambaugh made a motion to approve the second driveway request. **Seconded** by Chairman Lerew. The motion carried unanimously.

Park & Recreation

1. Twin Hills

Supervisor Decker asked Chairman Lerew to discuss the Twin Hills area that is being considered for a recreation area. The area has a steep grade but it was noted that a decision on what to do with this land will not be made this year. The residents from Twin Hills development were sent letters asking for

suggestions. There were some mixed feelings. An 8-year old girl had sent an e-mail and Supervisor Decker noted that a response be give to her. There were some negative concerns with the mobile home park and short cuts going through to the park. It was noted that the area may have to be fenced. Chairman Lerew suggested that the roadcrew should paint the entrance and the path openings so people know where to enter. There was discussion on approaching Mr. Goodling on purchasing or donation of the property. It was noted that there is a concrete shed on the property now along with some equipment. A letter will be written to Mr. Goodling or he will be contacted. It was also noted that the police would have to patrol that area.

2. Ponderosa Park

Supervisor Decker noted that the gazebo has been installed at Ponderosa Park and benches will also be built. The next item will be the bridge across the stream.

3. NYCS, Franklin Township Park

Correspondence was received from NYCS requesting the use of the Franklin Township Park trails as part of the adult and education program for a “Mommy and Me Walk-Fit” program. The program will run from September 30th – November 4th from 6pm until 7pm. After some discussion it was noted that the Supervisors did not see any problem with this and that this will be an article for the fall newsletter along with posting it on the website and cable channel. There was some discussion on the adult education programs and the need for monies to continue to operate.

OLD BUSINESS

1. Printer for Tax Collector

It was noted as discussed last month that the tax collector requested the Township to pay half of the cost for a printer. The decision was for the Township Secretary to purchase a new printer for the Township and to give the Tax Collector the current printer. Supervisor Campbell noted that this printer is on load from the Township.

NEW BUSINESS

1. E-Mail Addresses for Supervisors

Supervisor Campbell had inquired about the Supervisors getting Township e-mail addresses for their computers at home. The Township currently has its e-mail address with pa.net. Pa.net and Comcast were both contacted and the Township does get a certain number of e-mail addresses for free. It was noted that this will be given some thought and discussed at a later date.

2. Request for Proposal, Township Building Expansion

A Request for Proposal was sent out to architects and the Township received 5 proposals. Vice Chairman Shambaugh indicated that the Supervisors should appoint a building committee and establish a meeting. After discussion it is noted that all of the Supervisors will serve on the building committee and also have Mr. Robert Yerger serve. Chairman Lerew so noted that appointed to the building committee will be all of the Supervisors, Mr. Yerger and Mr. Fahey. It was suggested to include Mr. Bob Shelly, Building Inspector, at a later date since the Township is still in the preliminary stage. These will be public meetings.

3. NYCHAPS

Ms. Peggie Williams informed the Supervisors that the Township will turn 200 years old in 2009 which was incorporated in 1809 and that NYCHAPS will give any technical assistance. NYCHAPS will be cataloging properties, homes, schools, cemeteries, etc next year. NYCHAPS has 2 buildings, The Dill Tavern and Maple Shade Barn that were made York County Historical sites. Ms. Williams noted that tours will be given. Ms. Williams noted that NYCHAPS will be asking for donations so they can have a display case for archives such as the old school records that were found at the Township.

4. Jonathan Stough

Mr. Stough introduced himself and stated that he had met with the Township Secretary and Treasurer regarding the Township's insurance. He presented information to the Supervisors and indicating that the workers compensation insurance policy is due in October and that he can give the Township a better rate than what the Township currently has. Mr. Stough also discussed the State-wide Trust.

CORRESPONDENCE

1. Dave Leininger Construction, Bond Release at 105 Tuckahoe Road

Correspondence had been received from Mr. Leininger requesting the bond release of \$1,950.00 for work completed at 105 Tuckahoe Road. Engineer Knoebel stated that he will inspect the site and the Supervisors can then act on this bond at the September meeting.

PUBLIC COMMENT

1. Penn State Extension, Judith Chambers

Ms. Chambers was presented and addressed the Board. Ms. Chambers is working on the thesis research for her master's degree in community development. The subject of the thesis is multi-municipal comprehensive planning. Her study will involve a mailed survey and interviews with municipal officials. Ms. Chambers indicated that the study will be made available.

2. Clyde Flohr

Mr. Flohr indicated that the highway department did a nice job on the tile by his driveway.

3. Ronald Stevens

Mr. Stevens questioned if the Solicitor has looked into the state law regarding swimming pools and it being mandatory to have a fence. Solicitor MacNeal noted that in the UCC it does require a fence, but this pool was constructed prior to the state code.

EXECUTIVE SESSION

The Board of Supervisors when into Executive Session at 9:30 p.m. with no action to be taken.

Respectfully submitted,

Nancy Zentmeyer
Township Secretary

